September 8, 2026

LEROY TOWNSHIP TRUSTEE
MEETING MINUTES

The Leroy Township Trustees met in regular session on Tuesday September 8, 2026, at 6 p.m., at the Community Center.

Present were Trustee and Chairman Linda Burhenne, Vice Chairman Roy Greig, Trustee Rich VanPelt, Fiscal Officer Lexi Brown.

Linda opened the meeting with the pledge.

Linda introduced Adam Litke from the Lake County Health Department. Mr. Litke said that the LCHD is in good financial standing and that they have 1 million dollars that they are giving back to the communities that they serve. Leroy will be receiving $19,470 in 2027. Mr. Litke stated that they hope to be able to do this in 2028 and 2029 as well.

ADMINISTRATIVE:

Rich made a motion to approve the following meeting minutes: 8/11/26 & 8/20/2026.
Linda 2nd
Poll of the vote:
Linda Burhenne Aye
Roy Greig Aye
Rich VanPelt Aye

Roy made a motion to approve Linda to sign paperwork to start the grant process and submit a request to ODNR.
Rich 2nd.
Poll of the vote:
Linda Burhenne Aye
Roy Greig Aye
Rich VanPelt Aye

Linda gave an update on our policy manual and cyber security policy. The updates and changes should be completed in the near future.

FISCAL:

Linda made a motion to pay all bills
Rich 2nd.
Poll of the vote.
Linda Burhenne Aye
Roy Greig Aye
Rich VanPelt Aye

Lexi Brown said that the school property was accepted as a tax-exempt property and asked for one of the trustees to sign the reimbursement request form for the Lake County Treasurer. Linda did sign and Lexi said that she would take it into the county.

FIRE:

Chief gave the fire report…

OF CALLS YTD.: 476

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LEROY TOWNSHIP TRUSTEE MEETING MINUTES

OF CALLS FOR THE MONTH OF 53

FIRE	**8**
EMS	**33**
HAZARDOUS COND	**1**
SERVICE CALL	**4**
GOOD INTENT	**4**
FALSE ALARM	**2**
SPECIAL INCIDENT	**1**

NEW BUSINESS:

We have two new applications to be approved pending background and drug tests. John Mihic is a career firefighter/paramedic for Painesville Twp. He has worked for us in the past and left on good terms. Ryan Brubaker is a new firefighter/paramedic. Ryan's father currently works for us.

Bryan Cooper will be sworn in as Lieutenant on 9/17 at 1830 Hrs.

OLD BUSINESS:

The new portable radios have been ordered and our Lucas Device had been repaired.

~End Of Report~

ROADS:

Roy gave a report

July Hours

Activity	Hours
Patching/Road Repairs	0
Road Cleanup/Road Maintenance	15.5
Ditching/Culverts	304
Mowing	129
Equipment/Vehicle Repair	71.5
Equipment/Vehicle Maintenance	17
General Maintenance/Garage Work	9
Yard/Garage Cleanup	39.5
Snow Removal	0
Errands(Parts, Eqt, Pickups)	8
Admin Work/Office/Meetings	14.5
Cemetery Work	63.5
Park Work	0
Fire Work	0
Training	0
Total Hours	671.5

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Aug Hours

Activity	Hours
Patching/Road Repairs	121.5
Road Cleanup/Road Maintenance	26
Ditching/Culverts	72.5
Mowing	167.5
Equipment/Vehicle Repair	20
Equipment/Vehicle Maintenance	14
General Maintenance/Garage Work	39.5
Yard/Garage Cleanup	33
Snow Removal	0
Errands(Parts, Eqt, Pickups)	12
Admin Work/Office/Meetings	28
Cemetery Work	2
Park Work	22
Fire Work	0
Training	16
Total Hours	574

Concord Twp is looking over a DuraPatch machine that the road department is considering buying from Mentor. Concord has one and is making sure that it is all in working order and will teach our guys how to work it if we move forward with this purchase.

~End of Report~

CEMETERIES:

Rich gave the report.
There were 3 burials last week and the stone restoration company should be out next week to work on some of the headstones. Rich said that he went out and marked all the stones that we are hoping to get fixed this year.

Rich said that we needed someone that has a license to spray for weeds to spray the grass and parking lot areas as they haven't gotten bed. Concord has been kind enough in the past and donated their time to help us and spray in the past. Roy said that he will ask around and see what they can work out.

PARKS/FACILITIES:

Roy made a motion to accept the quote for cleaning up the playground at the school property. Linda 2nd.
Poll of the vote:
Linda Burhenne Aye
Roy Greig Aye
Rich VanPelt Aye

Linda stated that the new roof will start on 9/9/2026.

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The fall garage sale will be on 9/19/2026.

ZONING:

Noell gave the report

YTD	Permit Applications received	new	Street	Details	
5	New Dwelling	1	7755 Brakeman Road	New S/F dwelling	
9	Accessory Building	1	5941 Vrooman Road	shed for propane	
		1	7785 Jennings Drive	standalone generator	
3	Deck/Porch	1	7070 Mildon	rear deck	
5	Fence	1	8300 Proctor Road	vinyl fence	
		1	8320 Callow Road	fence	
7	Additions to main dwelling	1	7885 Jennings Drive	greenhouse addition	
		1	13100 Painesville Warren Road	384 square foot addition	
		1	13216 Painesville Warren Road	enclose rear porch	
1	Pool	1	8320 Callow Road	inground pool	
	Agricultural				
1	Sign	1	5941 Vrooman Road	wall sign	
	Home Occupation Type 1				
2	Home Occupation Type 2				
1	Solar PANELS				
	Demolition				
	Cell Tower				
	Commercial Addition				
Date	**Compliant**	**Status**	**Street**	**Details**	

LEROY TOWNSHIP TRUSTEE
MEETING MINUTES

Hearing updates:					
Other Notes:					
	Office hours on Thursday				
BZA HEARINGS:					
	September 22, 2026		6591 Taylor Road	Request for a garage at 2640 square feet on	
				a lot under 3 acres, a variance of 640 square	
				feet is being requested	

OLD BUSINESS:

The Fiscal Office was able to get an updated look and newer furniture thanks to a donation from Geauga County. Thank you to the Geauga County Commissioners!!

Concord Twp is looking over a DuraPatch machine that the road department is considering buying from Mentor. Concord has one and is making sure that it is all in working order and will teach our guys how to work it if we move forward with this purchase.

NEW BUSINESS:

Linda asked for a budget work session to be scheduled for late October.

Linda is going to be representing Leroy at the Eastern Lake County Chamber of Commerce on 9/16/2026 at Painesville Twp Park.

Rich made a motion to hire John Mihic and Ryan Brubaker as PT/FF.
Linda 2nd.
Poll of the vote:
Linda Burhenne Aye
Roy Greig Aye
Rich VanPelt Aye

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ITEMS FOR FURTHER DISCUSSION:

Roy stated that the bleachers that were replaced earlier this year needed to sealed. Hoping to have volunteers to be able to help with this. The township will pay for the supplies.

AUDIENCE:

A resident told the Trustees that telecommunication copper lines are not going to be operational in November. He asked the board and residents to call Kinetic and ask them to bring fiberoptic lines to Leroy. The number is (844-990-2887)

A resident asked when the survey was ending. Linda said that should be opened for 2 months.

Linda made a motion to adjourn the meeting.
Rich 2nd.
Poll of the vote:

Linda Burhenne	Aye
Roy Greig	Aye
Rich VanPelt	Aye

Next Trustee meeting will be September 22, 2026, at 6pm at the Community Center.

_____ _____

Linda Burhenne, Chairman, Trustee Lexi Brown, Fiscal Officer