

LEROY TOWNSHIP TRUSTEE MEETING MINUTES

The Leroy Township Trustees met in regular session on Tuesday May 19, 2026, at 6 p.m., at the Community Center.

Present were Trustee and Chairman Linda Burhenne, Vice Chairman Roy Greig, Trustee Rich VanPelt, Fiscal Officer Lexi Brown.

Linda opened the meeting with the pledge.

Roy made a motion to approve Trustee Meeting Minutes from April 7, 2026.

Rich 2nd.

All in favor.

GUEST:

Riverside Schools Presentation:

- Presenters: Chris Rateno (Superintendent) and Dr. Steve Thompson (Treasurer).
- Goals: Update trustees on finances, facilities plan, and district vision; gather community feedback.

CORRESPONDENCE:

-none-

ADMINISTRATIVE:

- Parcel tax issue: payment plan (\$141/month). Linda made a motion to sign and forward DTE form to the county auditor. Rich 2nd. All in favor.
Poll the vote:
Linda Burhenne aye
Roy Greig aye
Rich VanPelt aye.
- Records commission meeting scheduled by June 16 for updated records retention schedule.
- Health insurance: exploration of alternatives recommended; open enrollment in November.

FISCAL:

Linda made a motion to pay all bills

Rich 2nd.

All in favor.

- Transparency: monthly payment listings and receipt ledger to be published with minutes.

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FIRE:

- Levy passed May 5; thankful for community support.
- April: 52 calls (10 fire, 38 EMS, 1 hazardous);

Rich made a motion to hire part-time firefighter Caden Markle.

Linda 2nd.

All in favor.

Poll of the vote.

Linda Burhenne aye

Roy Greig aye

Rich VanPelt aye.

ROADS:

- Roof quotes requested for township buildings; priority roof identified.
- OPWC application: requesting \$900,000 for reconstruction of 4,200 feet of Taylor Road; final decision expected July 2027.
- Proctor Road reconstruction progressing (deep base repair then pave).
- Jennings reconstruction awarded; contractor pre-construction pending.

CEMETERIES:

- Cemetery Memorial Day ceremony scheduled; contractors expected for restoration work.

PARKS/FACILITIES:

- Pavilion project complete; Town Hall tuckpointing/foundation repair quotes solicited (quotes due June 9; select June 16).
- Township Day planned June 27, 3–10 PM: parade, car cruise, bands, food trucks, fireworks; raffle donations requested.
- Seal coating for walkway scheduled pending weather; coordination to minimize disruption to activities.

ZONING:

- Several permits issued (houses, accessory buildings, fences).
- BZA hearing held May 26 for front setback variance.

Linda made a motion to set a date for a public hearing for proposed zoning changes set for June 16 at 6:00 PM before the regular meeting.

Rich 2nd.

All in favor.

Poll the vote.

Linda Burhenne aye

Roy Greig aye

Rich VanPelt aye.

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OLD BUSINESS:

-none-

NEW BUSINESS:

-none-

ITEMS FOR FURTHER DISCUSSION:

-none-

AUDIENCE:

-none-

Linda made a motion to enter executive session regarding ongoing litigation.
Roy 2nd.
All in Favor.

Linda made a motion to exit executive and adjourn the meeting.
Rich 2nd.
All in Favor.

Next Trustee meeting will be June 16, 2026, at 6pm at the Community Center.

Linda Burhenne, Chairman, Trustee

Lexi Brown, Fiscal Officer

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LEROY TOWNSHIP, LAKE COUNTY
Payment Listing
4/22/2026 to 5/19/2026

6/25/2026 12:17:54 PM
UAN v2026.2

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
345-2026	04/24/2026	04/24/2026	CH	Airgas USA, LLC	\$200.06	C
346-2026	04/24/2026	04/24/2026	CH	CEI	\$1,854.58	C
347-2026	04/27/2026	04/27/2026	CH	Allan Oblaczynski	\$181.42	C
348-2026	04/27/2026	04/27/2026	CH	Dominion East Ohio	\$374.81	C
375-2026	04/27/2026	04/27/2026	CH	Home Depot Credit Services	\$1,662.48	C
385-2026	04/29/2026	04/29/2026	EW	Ohio Deferred Compensation	\$940.00	O
386-2026	04/29/2026	04/29/2026	EW	U.S. Treasury	\$12,141.45	C
387-2026	04/30/2026	04/30/2026	EW	Leroy Firefighter's Association	\$260.00	C
388-2026	04/30/2026	04/30/2026	EW	Ohio Department of Taxation	\$2,955.64	O
389-2026	04/30/2026	04/30/2026	EW	RITA - Madison Village	\$38.70	O
390-2026	04/30/2026	04/30/2026	EW	RITA - Mentor	\$184.14	O
391-2026	04/30/2026	04/30/2026	EW	RITA - Willoughby	\$144.21	O
392-2026	04/30/2026	04/30/2026	EW	RITA - Willowick	\$16.80	O
393-2026	04/30/2026	04/30/2026	EW	Symetra	\$76.02	O
394-2026	04/30/2026	04/30/2026	EW	Ohio Public Employees Retirement System	\$5,226.00	O
395-2026	04/30/2026	04/30/2026	EW	Ohio Police & Fire Pension Fund	\$6,579.27	O
402-2026	05/08/2026	05/08/2026	CH	Monarch Sani Services	\$145.00	O
403-2026	05/07/2026	05/08/2026	CH	Charter Communications	\$119.99	O
404-2026	05/04/2026	05/08/2026	CH	Quench USA, Inc	\$46.20	O
405-2026	04/28/2026	05/08/2026	CH	Auditor State of Ohio	\$876.00	O
406-2026	04/28/2026	05/08/2026	CH	Monarch Sani Services	\$485.00	C
407-2026	04/30/2026	05/08/2026	CH	Backyard Party Rentals	\$675.00	C
408-2026	05/11/2026	05/11/2026	CH	21 Century Media - Ohio	\$94.85	O
434-2026	05/04/2026	05/12/2026	EW	U.S. Treasury	\$1,726.50	O
435-2026	05/13/2026	05/12/2026	EW	Ohio Deferred Compensation	\$470.00	O
436-2026	05/13/2026	05/12/2026	EW	U.S. Treasury	\$5,449.66	O
437-2026	05/13/2026	05/15/2026	CH	Ramaker & Associates, Inc.	\$1,200.00	O
438-2026	05/18/2026	05/18/2026	CH	Charter Communications	\$119.99	O
439-2026	05/18/2026	05/18/2026	CH	Northeast Ohio Natural Gas Corp	\$95.48	O
440-2026	05/18/2026	05/18/2026	CH	Northeast Ohio Natural Gas Corp	\$173.23	O
441-2026	05/18/2026	05/18/2026	CH	Verizon Wireless	\$251.41	O
442-2026	05/18/2026	05/18/2026	CH	Ohio Cat (Ohio Machinery Co.774439)	\$942.96	O
443-2026	05/18/2026	05/18/2026	CH	U.S. Bank Voyager Fleet System	\$661.15	O
444-2026	05/01/2026	05/18/2026	CH	TechDynamix	\$1,185.50	O
478-2026	05/07/2026	05/27/2026	CH	Amazon Business	\$1,192.96	O
479-2026	05/15/2026	05/27/2026	CH	Susan Lewis	\$1,990.00	O
3375	04/24/2026	04/24/2026	AW	Melzer's Fuel Service, Inc.	\$4,619.53	O
3376	04/27/2026	04/27/2026	AW	The Max Screenprinting	\$1,769.25	O
3377	04/27/2026	04/27/2026	AW	Good News	\$65.00	O
3378	04/27/2026	04/27/2026	AW	Henderson Products, Inc.	\$75,774.00	O
3379	04/29/2026	04/29/2026	AW	Anthony Farina	\$25.00	O
3380	04/29/2026	04/29/2026	AW	Sedgwick	\$1,990.00	O
3381	04/30/2026	04/30/2026	WH	Lake County Board of Commissioners	\$761.40	O
3382	04/30/2026	04/30/2026	AW	Lake County Board of Commissioners	\$8,642.08	O
3383	05/01/2026	05/01/2026	AW	Bowling Green State University	\$625.00	O
3384	05/08/2026	05/08/2026	AW	Lake County Treasurer	\$828.52	O

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Payment

Advice # Post Date Type Amount Status

Transaction

Date

3385 05/08/2026 05/08/2026 AW Crile Road Hardware \$20.17 O
3386 05/08/2026 05/08/2026 AW The Hose Shack, LLC \$86.38 O
3387 05/08/2026 05/08/2026 AW CCM Rental at Chesterland \$862.50 O
3388 05/08/2026 05/08/2026 AW The Arms Trucking Co \$788.92 O
3389 05/08/2026 05/08/2026 AW Liberty Tire Recycling, LLC \$252.20 O
3390 05/08/2026 05/08/2026 AW Good News \$65.00 O
3391 05/08/2026 05/08/2026 AW 21 Century Media - Ohio \$94.85 V
3391 05/08/2026 05/11/2026 AW 21 Century Media - Ohio -\$94.85 V
3392 05/08/2026 05/08/2026 AW Mill Supply \$571.24 O
3393 05/08/2026 05/08/2026 AW Major Waste Disposal Service Inc. \$198.46 O
3394 05/08/2026 05/08/2026 AW Hemly Tool \$165.27 O
3395 05/11/2026 05/11/2026 AW Brilliant Electric Sign Co., Ltd \$15,649.50 O
3396 05/15/2026 05/15/2026 AW Atwells Police & Fire Equip. \$204.50 O
3397 05/15/2026 05/15/2026 AW Lucas Pest Management \$625.00 O
3398 05/15/2026 05/15/2026 AW Professional Service Industries, Inc. \$1,256.60 O
3399 05/18/2026 05/18/2026 AW State Industrial Products \$736.10 O
3400 05/18/2026 05/18/2026 AW Verizon Wireless \$20.10 O

\$167,338.18

Total Payments:

Total Conversion Vouchers: \$0.00

\$167,338.18

Total Less Conversion Vouchers:

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM -

Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant,

WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher,

CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ

- Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for