

## LEROY TOWNSHIP TRUSTEE MEETING MINUTES

The Leroy Township Trustees met in regular session on Tuesday March 3, 2026, at 6 p.m., at the Community Center.

Present were Trustee and Chairman Linda Burhenne, Vice Chairman Roy Greig, Trustee Rich VanPelt, Fiscal Officer Lexi Brown.

Linda opened the meeting with the pledge.

Linda made a motion to approve Trustee Meeting Minutes from February 24, 2026 Roy 2<sup>nd</sup>.  
All in favor.

### **GUEST:**

-none-

### **CORRESPONDENCE:**

- Boy Scout Troop 62 request:
  - Seeks permission to use community center parking lot for Goodwill donation drive after spring garage sale (8:00–noon).
  - Trustees generally supportive; liability insurance expected to cover incidents.
  - Trustee to contact organizer for date and details; possibility to receive donations during Township Day if not filled.
- NOPEC Do Not Knock program:
  - Program allows residents to register addresses to block for-profit door-to-door solicitation.
  - NOPEC maintains registry, sign-ups, and provides free window clings.
  - Trustee Linda Burhenne will contact NOPEC for more information and public feedback.

### **FISCAL:**

Rich made a motion to pay all bills.

Roy 2<sup>nd</sup>.

All in Favor.

Poll the vote:

Linda Burhenne        aye  
Roy Greig                aye  
Rich VanPelt            aye.

Motion carried.

## LEROY TOWNSHIP TRUSTEE MEETING MINUTES

Linda made a motion to adopt **RESOLUTION 26-13** to approve the use of NOPEC Grant funds of \$5,059 for the township community electronic sign project.

Rich 2<sup>nd</sup>.

All in Favor.

Poll the vote:

Linda Burhenne        aye

Roy Greig                aye

Rich VanPelt           aye.

Resolution adopted.

Lexi reported that the streetlight at roundabout out; CEI account shows service ended Jan 26. Fiscal office researching ownership and reporting process for streetlights; will request CEI guidance for public reporting and obtain list of lights.

### **FIRE:**



### LEROY TOWNSHIP FIRE DEPARTMENT TRUSTEE'S REPORT:

**DATE: 03/03/2026**

**# OF CALLS YTD. : 111**

**# OF CALLS FOR THE MONTH OF February: 47**

<b>FIRE</b>	<b>9</b>
<b>EMS</b>	<b>28</b>
<b>HAZARDOUS COND</b>	<b>5</b>
<b>SERVICE CALL</b>	<b>2</b>
<b>GOOD INTENT</b>	<b>1</b>
<b>FALSE ALARM</b>	<b>2</b>
<b>SPECIAL INCIDENT</b>	<b>0</b>

# LEROY TOWNSHIP TRUSTEE MEETING MINUTES

**NEW BUSINESS:**

The new smoke detector program is up and running. We have partnered with the Red Cross and there is no cost to the township. We have already had requests for installs.

We announced the levy on Facebook yesterday. We will be getting public meeting dates together. One will be at or pancake breakfast.

**OLD BUSINESS:**

Our annual pancake breakfast will be held on April 26, 2026, from 9 A.M. to 12:30 P.M.

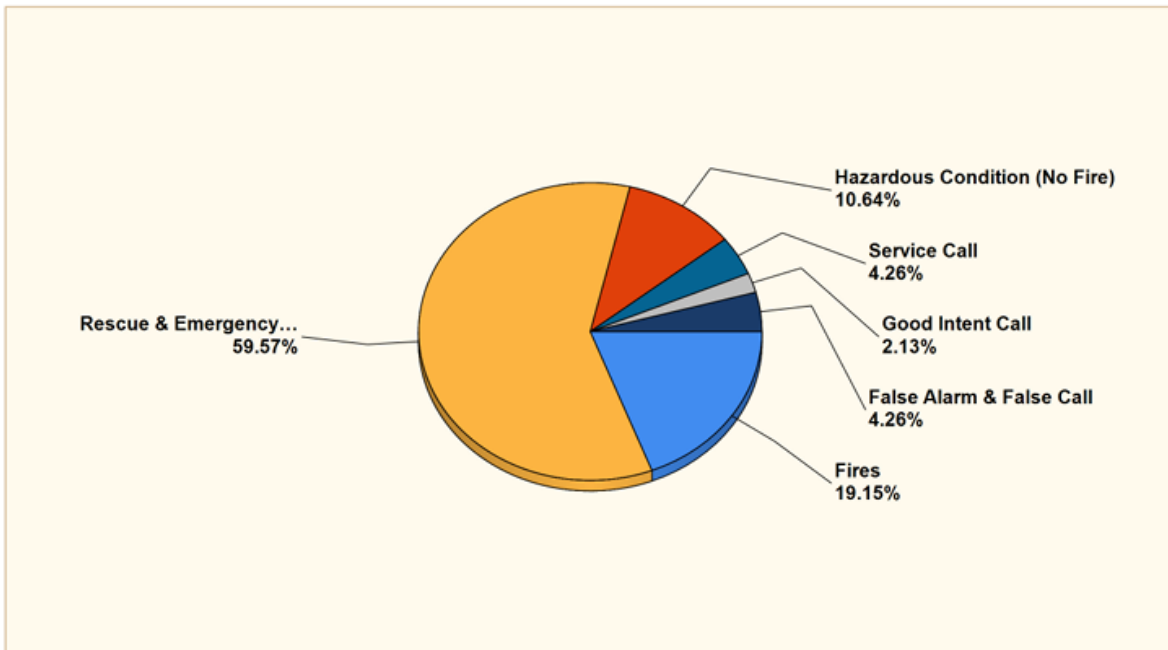
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**Leroy Township Fire Department**  
Painesville, OH  
This report was generated on 3/3/2026 11:47:04 AM



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**Breakdown by Major Incident Types for Date Range**  
Zone(s): All Zones | Start Date: 02/01/2026 | End Date: 02/28/2026



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	9	19.15%
Rescue & Emergency Medical Service	28	59.57%
Hazardous Condition (No Fire)	5	10.64%
Service Call	2	4.26%
Good Intent Call	1	2.13%
False Alarm & False Call	2	4.26%
TOTAL	47	100%

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## LEROY TOWNSHIP TRUSTEE MEETING MINUTES

**ROADS:**

Roy made a motion to hire Al Oblaczynski for the Road Department full-time with six-month probation and reviews at 30/60/90 days.

Linda 2<sup>nd</sup>.

All in Favor.

Poll the vote:

Linda Burhenne        aye

Roy Greig                aye

Rich VanPelt           aye.

Motion carried.

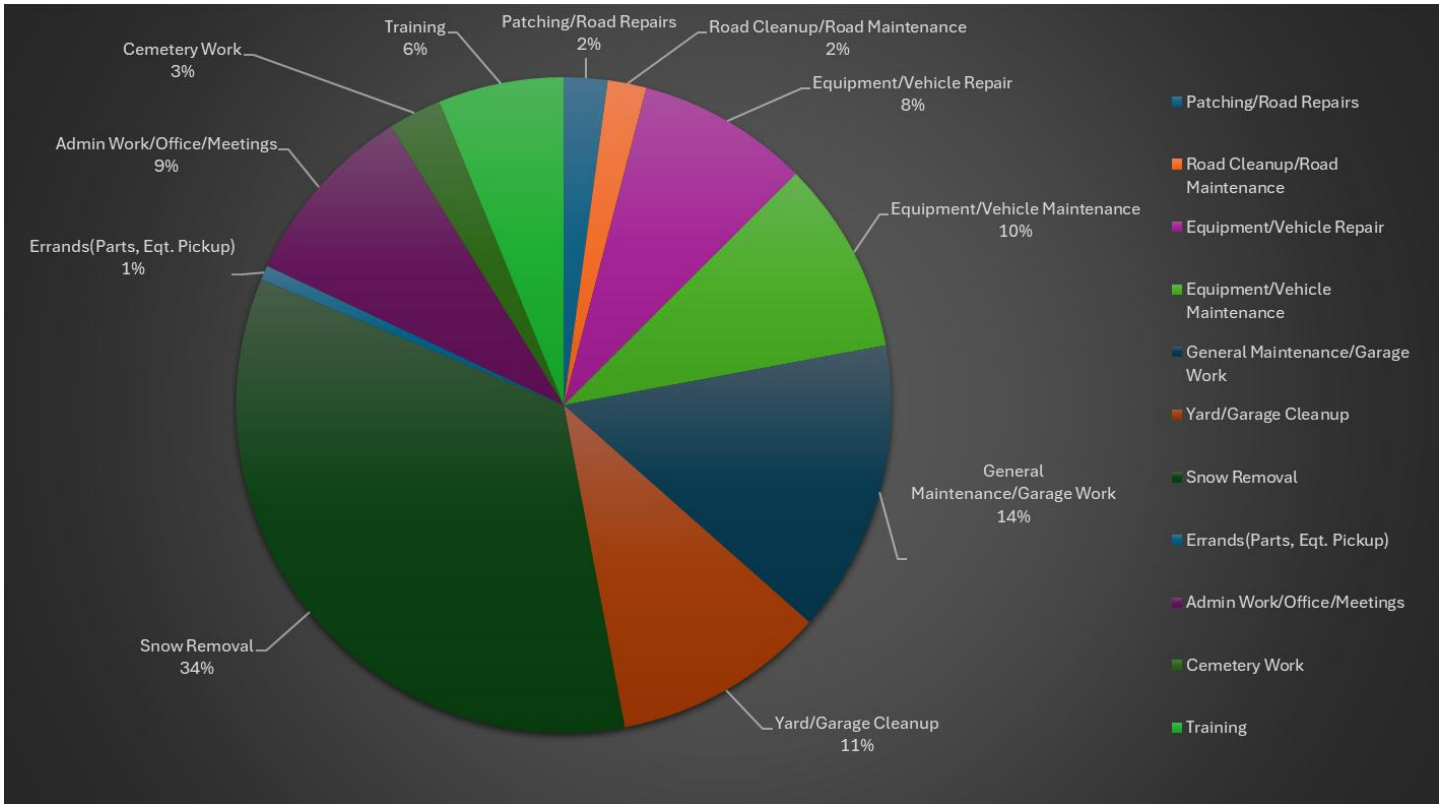
**Pothole and road repair plan:**

- Cold patch and deeper dig-outs where base compromised.
- Place base and gravel, allow traffic to compact, then asphalt repairs when weather allows (May/June).
- Ongoing spot repairs as needed.

### Leroy Township Service Department Approximate Work Hours February 2026

Activity	Hours
Patching/Road Repairs	9
Road Cleanup/Road Maintenance	8
Ditching/Culverts	0
Mowing	0
Equipment/Vehicle Repair	35.5
Equipment/Vehicle Maintenance	40
General Maintenance/Garage Work	60.5
Yard/Garage Cleanup	44
Snow Removal	143.5
Errands(Parts, Eqt. Pickup)	3
Admin Work/Office/Meetings	38.5
Cemetery Work	11
Park Work	0
Fire Work	0
Training	26
Total Hours	419

# LEROY TOWNSHIP TRUSTEE MEETING MINUTES



**CEMETERIES:**

-none-

**PARKS:**

-none-

# LEROY TOWNSHIP TRUSTEE MEETING MINUTES

**ZONING:**

YTD	Permit Applications received	New	Street	Details
1	New Dwelling			
	Accessory Building			
	Deck/Porch			
1	Fence			
1	Additions to main dwelling	1	14170 Radcliffe Road	468 square foot rear addition
	Pool			
	Agricultural			
	Sign			
	Home Occupation Type 1			
1	Home Occupation Type 2			
	Solar PANELS			
	Demolition			
	Cell Tower			
Date	Compliant	Status	Street	Details
<u>Hearing updates:</u>				
<u>Other Notes:</u>				
	Office hours on Thursday			
<u>BZA HEARINGS:</u>				
	NO REQUESTS			
<u>ZONING COMMISSION:</u>				
	Working on code updates			

Discussion with land bank and fire chief about demolition of abandoned Subway building; land bank receptive.

**FACILITIES:**

-none-

**OLD BUSINESS:**

**Audio/Video and Website**

- Video editing software:
  - Current software supports closed captioning and YouTube; trimming and file size control required for website.
  - Webmaster meeting scheduled; follow-up at next meeting to decide whether to purchase software or use YouTube/free options.

**Capital Bill / Grants**

- Capital bill requests submitted:
  - Restroom did not qualify for funding.
  - Trail at Leroy School submitted for capital bill consideration.
- CDBG and capital bill unsuccessful for restroom; continued search for funding options.

## LEROY TOWNSHIP TRUSTEE MEETING MINUTES

### Facilities and Parks

- Ballfield pavilion concrete project:
  - Draft specifications: remove/compact #57 limestone (min 4"), pour 24'x36'± 4" pad, six-sack concrete, #10 wire mesh, light broom finish, saw cut sections, seal with concrete sealer.
  - Contractor responsible for repairing ruts from equipment with topsoil; township to seed and straw.
  - Completion target: 6/10/2026.
  - Funds: \$30,000 available in facilities budget; not to come from roads.

Roy made a motion to approve Motion to approve specs and put project out to bid:

Rich 2<sup>nd</sup>.

All in Favor.

Poll the vote:

Linda Burhenne        aye

Roy Greig                aye

Rich VanPelt           aye.

Motion carried.

### Township Walking Path

- Path needs sealing. Adam's Services contacted; work to be completed by May.

### NEW BUSINESS:

#### Celzic Property For Sale Discussion

- Property (drive and parcels) across from township building listed for sale; split into five lots.
- Concerns:
  - Drive has functioned as township access for 25+ years; part of drive ownership may belong to adjacent owner.
  - Potential risk if new owner restricts access or erects fence.
  - Possible need to dedicate road (township road) requiring county/commissioner process.
  - Options: inquire prosecutor about legal status (adverse possession, eminent domain), consult realtor, contact engineer regarding road dedication requirements.
- Proposal:
  - Consider purchasing first two parcels (approximate combined cost mentioned ~ \$154,000 but uncertain).
  - Discuss implications relative to school property ownership and township finances.
- Fire chief input:
  - Township needs property for future fire station; location matters for response times.
  - School property and parcels each have different strategic value.
- Next steps: trustee to contact prosecutor, realtor, and engineer for legal and feasibility guidance before decisions.

# LEROY TOWNSHIP TRUSTEE MEETING MINUTES

## ITEMS FOR FURTHER DISCUSSION:

### Health District Advisory Meeting Update

- Trustee Linda attended: reviewed health district budget.
- Levy/account details: township contribution ~ \$58k (slight decrease from prior year).
- Trustees asked to review budget materials.

### Township sheds at park:

- Sheds in rough but repairable condition; roof leaking, shifting.
- Clean-up and possible painting volunteer offered; consider repair or replacement later.

## AUDIENCE:

Resident brought up concern about the township garage water drain:

- Exterior drain froze during extended subzero period; repairs included rerouting drain inside building and concrete work.
- Repairs ongoing; township monitoring progress.

Linda made a motion to adjourn the meeting.

Rich 2<sup>nd</sup>.

All in Favor.

Poll the vote:

Linda Burhenne        aye

Roy Greig                aye

Rich VanPelt            aye.

Next Trustee meeting will be March 17, 2026, at 6pm at the Community Center.

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Linda Burhenne, Chairman, Trustee

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Lexi Brown, Fiscal Officer