

ORGANIZATIONAL MEETING Resolution 26-01

The Leroy Township Trustees met in regular session on January 2, 2026, at 6 p.m. at the Leroy Township Community Room for the purpose of: Organizational Meeting to set wages and appointments for the new year. Commencing January 3, 2026.

Present were: Trustee Chairman, Linda Burhenne; Trustee Vice Chairman, Roy Greig; Trustee, Rich VanPelt; Fiscal Officer, Lexi Brown.

Rich VanPelt opened the meeting.

Motion by Rich to appoint **Linda Burhenne, Chairman (1st yr.)**
2nd Roy, all in favor.

Motion by Linda to appoint **Roy Greig, Vice Chairman (1st yr.)**
2nd Rich, all in favor.

ZONING:

Motion made by Linda to reappoint **Noell Siversten** as
Zoning Inspector (Current pay \$824 per month) 2nd by Rich, all in favor.

ZONING SECRETARY:

Motion by Linda to set reimbursement of \$50 per meeting for both zoning boards, seconded by Roy, all in favor.

Linda made a motion that the Zoning Commission meet eight times during the year. Dates to be set by the Zoning Commission. 2nd by Rich all were in favor.

REAPPOINT OR REPLACE EXPIRING ZONING BOARD MEMBERS:

ZONING APPEALS: SUSAN HANNA TERM EXPIRES 12/31/25
ZONING COMMISSION: JOHN BROWN TERM EXPIRES 12/31/25

ZONING APPEALS:

Currently seeking applicants.

ZONING COMMISSION:

Motion by Linda to appoint **John Brown** to the zoning commission board for a 5-year term, commencing January 1, 2026. Seconded by Roy, all in favor.

OFFICE STAFF: RAISES:

CEMETERY SEXTON:

Motion by Rich, to reappoint **Jennifer Greig -Cemetery Sexton** with an hourly rate of \$18.45 (a 2.5% raise) seconded by Linda. Linda Burhenne, aye. Rich VanPelt, aye. Roy Greig, abstained.

WEB COORDINATOR:

Motion by Linda to reappoint **Jeremy Szydowski** as **Web Coordinator** with a yearly stipend of \$1025 (a 2.5% raise). 2nd by Rich, all in favor.

FISCAL OFFICE ASSISTANT:

Motion by Linda to set **Fiscal Office Assistant Kristi Milo's** hourly rate at \$18.25 (a 2.5% raise). 2nd by Rich, all in favor.

JANITORIAL:

Motion by Linda to reappoint **Sara Jusko** at weekly rate at \$75 for Community Center, \$50 for the Road Garage. Then a biweekly rate of \$25 for Townhall.
2nd by Rich, all in favor.

RECREATION DIRECTOR:

Motion by Linda to reappoint Brandy Hanusosky as recreation director with a yearly stipend of \$512.50 (a 2.5% raise), 2nd by Roy, all in favor.

FIRE DEPARTMENT:

Motion by Rich to reappoint Mike Toman as part-time fire chief at a yearly salary of \$22,816.50 (a 2.5% raise) payable bi-weekly, 2nd by Linda, all in favor.

FIREFIGHTERS

Motion by Rich to accept the fire chief's recommendation of a 2.5% pay increase for 2026. 2nd by Linda. All in favor.

RESOLUTION 26-02

Motion by Linda to accept the fire department pay scale for 2026, seconded by Roy.
Poll of the vote: Linda Burhenne, aye. Roy Greig, aye. Rich VanPelt, aye. Resolution carried.

FIRE DEPT. SECRETARY FULLTIME:

Motion by Rich to appoint **Vickey Doles** as **Safety Officer**. Her yearly salary is \$1,200.00. Payable in December of each year. 2nd by Linda, all in favor.

ROAD DEPT. FULLTIME:

Motion by Roy to appoint **Rick Inghram** as **Road Dept. Superintendent**, 2nd by Rich, all in favor.

GENERAL TOWNSHIP

Motion by Roy to advertise for bids for all materials for the road dept. (limestone, cold and hot patch, dust control, cinders, salt, fuel. Seconded by Linda, all in favor.

Bids are to be advertised twice, once in the News Herald and once on the township web site, which will meet the bidding requirements. Bids are to be opened at the second meeting in February 2026, at 6:00 p.m. 2nd by Rich, all in favor.

The following departments will be headed by:

Road Dept: Roy Greig

Fire Dept: Rich Van Pelt

Cemeteries: Rich VanPelt

Recreation/Events: Linda Burhenne

Zoning: Linda Burhenne

Recreation/Softball: Roy Greig

Admin: Linda Burhenne

Facilities: Linda Burhenne

Motion by Linda to approve the department heads, seconded by Roy, all in favor.

Meeting dates for the year 2026 shall be as follows at 6:00 P.M. at the Community Center

Time: 6pm

January: 27

February: 11 & 24

March: 3 & 17

April: 7 & 21

May: 5 & 19

June: 16

July: 14

August: 11

September: 8 & 22

October: 6 & 20

November: 10 & 25

December: 8 & 22

Motion by Linda, to accept meeting dates, 2nd by Rich, all in favor.

RESOLUTION 26-04 *

Motion by Linda to accept temporary appropriations for 2026, seconded by Roy.

Poll of the vote: Linda Burhenne, aye. Roy Greig, aye. Rich VanPelt, aye.

Resolution carried.

Motion by Roy, to pay all bills, 2nd by Rich, all in favor.

Motion by Linda to approve the transfer of \$30,000 to Fire from General Fund. 2nd by Roy. All in favor.

This transfer will fund the annual pay increase for the Fire Department.

RESOLUTION 26-03 *

Motion by Rich to request tax advance from the county. 2nd by Linda.
Poll of the vote Linda Burhenne, aye. Roy Greig, aye. Rich VanPelt, aye.

RESOLUTION 26-05

Motion made by Rich to approve a 5-mill operational levy for the Fire Department. 2nd by Roy. Poll of the vote:
Linda Burhenne, aye. Roy Greig, aye. Rich VanPelt, aye. Resolution carried.
Passage of this levy will result in permanent suspension of current 4.5 mill levy renewed in 2024.

AUDIENCE:

Sharon Noewer stated that zoning meetings will be held at the Community Center for 2026.

Eric Stutzman stated that many voters did not vote at all for the fire levy but voted for Trustee.

Roy Greig stated that his cell phone 440.547.9109 is available from 7am-9pm.

Roy also stated that the Trustee meetings will be video recorded starting with the next meeting.

NEXT MEEETING MONDAY, JANUARY 27 at 6 P.M. at the Community Center.

There being no further business, Roy made a motion to adjourn, 2nd by Linda, all in favor.

Linda Burhenne, Chairman

Alexandra Brown, Fiscal Officer