

LEROY TOWNSHIP TRUSTEE MEETING MINUTES

The Leroy Township Trustees met in regular session on Tuesday, January 27, 2026, at 6 p.m., at the Community Center.

Present were Trustee and Chairman Linda Burhenne, Trustee Rich VanPelt, Fiscal Officer Lexi Brown.

Linda opened the meeting with the pledge.

Linda made a motion to approve Trustee Meeting Minutes from January 2, 2026, swearing in the new Trustees.

Rich 2nd.

All in favor.

Linda made a motion to approve Trustee Meeting Minutes from January 2, 2026, where they met in executive session regarding pending litigation.

Rich 2nd.

All in favor.

Linda made a motion to approve Trustee Meeting Minutes from January 2, 2026, organizational meeting.

Rich 2nd.

All in favor.

CORRESPONDENCE:

-none-

FISCAL:

Linda made a motion to pay all bills.

Rich 2nd.

All in Favor.

Rich made a motion to approve the renewal of Coconote transcription software.

Linda 2nd.

All in favor.

FIRE:

Rich gave the fire report for Chief Toman.

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LEROY TOWNSHIP FIRE DEPARTMENT TRUSTEE'S REPORT:

DATE: 01/27/2026

OF CALLS From 2025: 630

FIRE	97
EMS	396
HAZARDOUS COND	25
SERVICE CALL	56
GOOD INTENT	34
FALSE ALARM	17
SPECIAL INCIDENT	5

NEW BUSINESS:

Our annual pancake breakfast will be held on April 26, 2026, from 9 A.M. to 12:30 P.M.

We will be holding our swearing for our new offices and fulltime employee on February 10 at 6:30 P.M. at the fire station.

OLD BUSINESS:

We need to approve our next step to get our 5.0 mill levy on the ballot for this coming May.

We need to sign and enter into a contract with Central Communications. This is a 5-year contract, but we end the contract with a six month notice and no penalty. The line for fire station alerting maintenance has been crossed out because Central has agreed to redistribute the cost on a by call basis. I am still waiting for the MOU to arrive so we can get it signed. We will continue to search for an alternative to Central Dispatch.

The old fire engine has been sold on Gov Deals. The truck sold for \$7600.00. The truck will be scheduled to be picked up.

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Leroy Township Fire Department

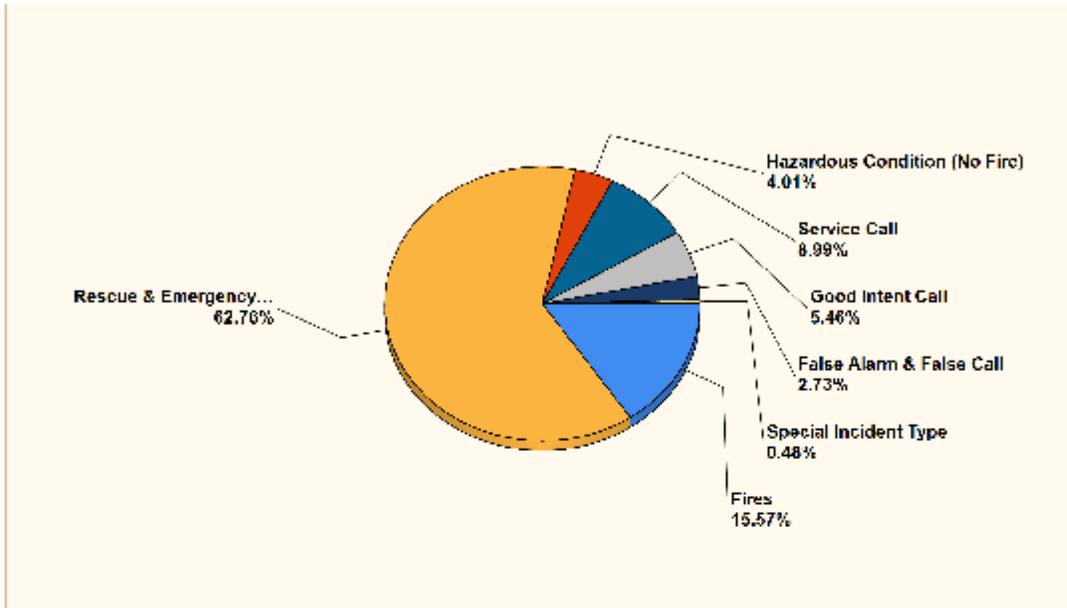
Painesville, OH

This report was generated on 1/26/2026 10:57:57 AM



Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 01/01/2025 | End Date: 12/31/2025



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	97	15.57%
Rescue & Emergency Medical Service	391 396	62.76%
Hazardous Condition (No Fire)	25	4.01%
Service Call	58	8.99%
Good Intent Call	34	5.46%
False Alarm & False Call	17	2.73%
Special Incident Type	3 5	0.48%
TOTAL	623 630	100%

There are missing runs that are being addressed. The numbers will be updated when the annual report is released.

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

-end of fire report-

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Rich asked for the adoption of **RESOLUTION 26-09** to place a 5 mill fire levy on the ballot May 5, 2026. Upon passage of the 5 mill levy the current 4.5 mill levy will be suspended. Linda explained that, should the 5 mill levy and the current 4.5 mill renewal levy be suspended, the cost to taxpayers would be approximately \$18 per \$100,000 of home valuation.

Linda 2nd.

Poll the vote:

Linda Burhenne aye
Rich VanPelt aye.

RESOLUTION 26-09 adopted.

ROADS:

Linda made a motion to approve the new Full-Time Road Department job description.
Rich 2nd.
All in favor.

Linda made a motion to approve advertising for a Full-Time Road Department employee.
Rich 2nd.
All in favor.

Linda made a motion to approve the new Full-Time Road Department job application.
Rich 2nd.
All in favor.

Linda made a motion to approve the annual Mileage Certification.
Rich 2nd.
All in favor.

Linda made a motion to approve Chardon Welding's quote a cost not to exceed \$3,000.
Rich 2nd.
All in favor.

CEMETERIES:

Linda made a motion to approve accepting mowing bids for 2026 with a deadline for bids to be received
on March 15 at 4pm.
Rich 2nd.
All in favor.

PARKS:

-none-

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ZONING:

Linda made a motion to appoint Sarah Mullins as the alternate to the Zoning Commission.
Rich 2nd.
All in favor.

Linda made a motion to schedule a Zoning Commission public hearing to consider the Zoning Commissions recommended changes to the Leroy Zoning Resolution for February 24th at 6pm at the beginning of the regular Trustee meeting
Rich 2nd.
All in favor.

OLD BUSINESS:

-none-

NEW BUSINESS:

Linda asked for the adoption of **RESOLUTION 26-06** authorizing the sale of township owned personal property through GovDeals for calendar year 2026.
Rich 2nd.
All in favor.

Poll the vote:
Linda Burhenne aye
Rich VanPelt aye.

RESOLUTION 26-06 adopted.

Linda made a motion to cancel the May 5 Trustee Meeting due to Election Day.
Rich 2nd.
All in favor.

Linda made a motion to move the November 25 Trustee Meeting to November 24, 2026.
Rich 2nd.
All in favor.

Linda asked for adoption of **RESOLUTION 26-08** authorizing the Leroy Township Board of Trustees to engage the Lake County Prosecuting Attorney as legal counsel for the township.
Rich 2nd.
All in favor.

Poll the vote:
Linda Burhenne aye
Rich VanPelt aye.

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RESOLUTION 26-08 adopted.

ITEMS FOR FURTHER DISCUSSION:

The Trustees discussed the possibility of adding bathrooms to Town Hall in the future.

The Trustees discussed the future of the old Leroy School property.

AUDIENCE:

-none-

Linda made a motion to adjourn the meeting.

Rich 2nd.

All in favor.

Next Trustee meeting will be February 11, 2026, at 6pm at the Community Center.

Linda Burhenne, Chairman, Trustee

Lexi Brown, Fiscal Officer