

## LEROY TOWNSHIP TRUSTEE MEETING MINUTES

The Leroy Township Trustees met in regular session on Tuesday, November 18, 2025, at 6 p.m., at the community center.

Present were: Rich Vanpelt, Trustee and Chairman; Trustee Jason Rodgers, Trustee Heather Shelton, Fiscal Officer Lexi Brown and Attorney at Law, Ron Graham.

Rich opened the meeting with the pledge.

Rich made a motion to approve Trustee Meeting Minutes from October 21.  
Heather 2<sup>nd</sup>.  
All in favor.

### **CORRESPONDENCE:**

-none-

### **FISCAL:**

Rich made a motion to pay all bills. Heather 2<sup>nd</sup>. All in Favor.

Fiscal Officer Lexi Brown gave a report. Audit complete; publication pending.  
Approximately 95% of notes were policy-related; corrective actions planned with current and incoming trustees.  
One finding: \$165,000 from 2024 first-half tax advancement misposted to Road instead of Fire; no funds missing. Correction completed October 20 via UAN audit fund balance transfer; funds were unspent and did not delay projects.

UAN end-of-year closeout conference (in-person, Columbus) on December 3; fiscal staff attending.

### **FIRE:**



## LEROY TOWNSHIP FIRE DEPARTMENT TRUSTEE'S REPORT:

**DATE: 11/18/2025**

**# OF CALLS: 70**

**YEAR TO DATE: 484**

LEROY TOWNSHIP TRUSTEE  
 MEETING MINUTES

FIRE	9
EMS	52
HAZARDOUS COND	2
SERVICE CALL	1
GOOD INTENT	3
FALSE ALARM	2
SPECIAL INCIDENT	2

**FIRE NEW BUSINESS:**

The department has an applicant recommended for hire, **Tristian Carrow**. He resides on Paine Road and recently completed both Fire School and EMT-B certification. He is currently enrolled in paramedic school. Although this would be his first fire service position, he brings valuable experience from previous careers that will benefit the department.

**FIRE OLD BUSINESS:**

Our levy did not pass. After receiving feedback from residents, it appears the levy heading did not clearly state that it was for the fire department. Although the explanation referenced fire and EMS equipment, it did not explicitly indicate that the levy directly supported the department.

Moving forward, we feel it may be necessary to conduct more direct community outreach—potentially going door to door—to ensure residents understand the need and have an opportunity to ask questions. Social media posts and public meetings with low attendance have proven insufficient for effectively educating the public.

The goal is to place the levy on the May ballot. At this time, no cuts are being planned; however, if the levy cannot be placed back on the ballot or does not pass, the department will need to consider operational changes, including possible staffing reductions and discontinuation of the weekend differential, which currently helps incentivize staff to cover shifts.

**-End of Fire Report-**

**ROADS:**

Attached: Road Department Pie Chart

New Mack truck has arrived; pre-delivery steps pending, then payment and pickup.

Trucks are ready for winter; stickers current.

Used equipment: all sold except lawnmower; plan to repost mower in spring (\$500 initial, no bids).

Single-axle Mack repairs completed; fleet prepared for winter

# LEROY TOWNSHIP TRUSTEE MEETING MINUTES

## **CEMETERIES:**

Rich reported that there was one burial for the month.

Wreaths Across America is set for December 13, 2025. Steve McKee and Jenn Greig are heading this event up.

## **PARKS:**

Santa Is Coming To Town December 6 1:30-3:30.

## **ZONING:**

Regular office hours continue; increased inquiries on allowed uses and zoning classifications.

New permits: one new house and multiple accessory structures and a fence.

Ongoing enforcement: follow-up letter planned to gas station about truck parking; attorney contact pending.

Additional zoning board meeting requested to advance items with Lake County Planning Commission.

Heather made a motion to add an additional Zoning Meeting to the 2025 calendar. Rich 2<sup>nd</sup>. All in favor.  
Motion passed.

## **OLD BUSINESS:**

**RESOLUTION 25-25** Amended to reflect all items sold/scrapped. Sold on GovDeals: old fire truck, carryall, old distributor, air compressor, John Deere mower, squad, Chevy pickup. Scrapped: leaf collector, John Deere leaf cart, John Deere push mower.

## **NEW BUSINESS:**

Rich made a motion to approve the hiring of Tristan Carrow for Part-Time Firefighter. Jason 2<sup>nd</sup>. All in favor.  
Motion passed.

Jason made a motion to approve a phone stipend for Full-Time Road Employee Jake Finnie for \$25 a month. Rich 2<sup>nd</sup>. All in favor. Motion passed.

Discussion was had about Ohio Checkbook participation. Deferred to new trustees (post Jan 1).

Flagpole lights: two out (Town Hall, Meeting House); electrician quote \$450 total for LED with photocells; pending scheduling.

**LEROY TOWNSHIP TRUSTEE  
MEETING MINUTES**

**AUDIENCE:**

Lee Scaife raised concern about herbicide runoff near substation; observed patterns suggest runoff rather than spray. Trustees advised him to contact State Pesticide Division, document with photos, and report back.

Heather adjourned. Rich 2<sup>nd</sup>. All in favor.

Next Trustee meeting will be December 2, 2025, at 6pm at the Community Center.

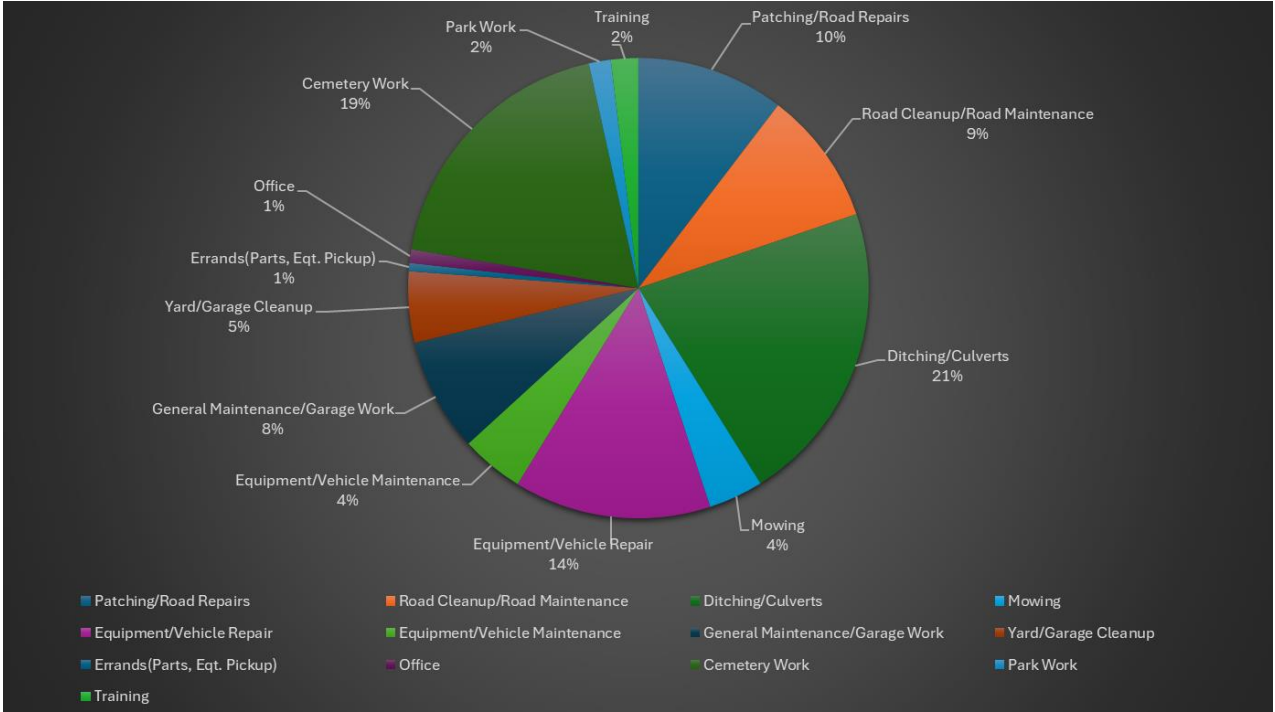
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Rich VanPelt, Chairman, Trustee

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Lexi Brown, Fiscal Officer

Attached: Road Dept Pie Charts  
Attached: Community Sign-In

LEROY TOWNSHIP TRUSTEE  
MEETING MINUTES

Leroy Township Service Department  
Approximate Work Hours October 2025



Activity	Hours
Patching/Road Repairs	54
Road Cleanup/Road Maintenance	49
Ditching/Culverts	111
Mowing	20
Equipment/Vehicle Repair	72
Equipment/Vehicle Maintenance	23
General Maintenance/Garage Work	41.5
Yard/Garage Cleanup	26
Snow Removal	0
Errands(Parts, Eqt. Pickup)	3
Office	5
Cemetery Work	98
Park Work	8
Fire Work	0
Training	10
Total Hours	520.5

## LEROY TOWNSHIP TRUSTEE MEETING MINUTES

DATE: 11/18/25

NAME:

ADDRESS:

~~HERB + MARCHE~~ SEARSON

13969 SEELEY RD

JEFF + LESLIE BASSETT

13665 " "

RUDY + JEANNETTE VESILLO

6394 Paine Rd

WALTER + DEWE WARD

13663 Leroy Ctr. Rd.

LEE SCARFE

6191 Paine Rd

Sharon Noewel

5955 Paine Rd

Susan Hanna

7357 Leroy Thompson

Ann Brand

7334 " "

Doug Milo

Callow Rd

Cory Keener

Ray Greig

Radcliffe Rd.