

## **LEROY TOWNSHIP TRUSTEE MEETING MINUTES**

The Leroy Township Trustees met in regular session on Tuesday, August 12, 2025, at 6 p.m., at the community center.

Present were: Rich Vanpelt, Trustee and Chairman; Trustee Heather Shelton, Jason Rodgers; Trustee. Alexandra Brown Fiscal Officer and Attorney at Law, Ron Graham.

Rich opened the meeting with the pledge.

Rich made a motion to accept the meeting minutes from June 14, 2025 Jason 2<sup>nd</sup>. All in Favor.

### **CORRESPONDENCE:**

The Fiscal Office received paperwork to renew the Zoning software IWORQ. Looking to get more details before approval.

Jason Boyd (county administrator) requested all taxing districts, including the township, to fill out a spreadsheet on current taxes and revenue for statewide property tax repeal discussions. Deadline for submission: August 30.

### **FISCAL:**

Rich made a motion to pay all bills. Heather 2<sup>nd</sup>. All in favor. Motion passed.

Fiscal Officer Lexi Brown to attend the county budget meeting scheduled for August 18; Leroy presentation is at 10:30 am.

Lexi reported budget status and revenue reports were distributed; funds and carryover projections are on track for the mid-year mark.

Rich made a motion to renew insurance for another year with Otarma and Fred Pollutro as agents, acknowledging a 9% increase as standard; policy year is September-August. Heather 2<sup>nd</sup>. All in favor.

LEROY TOWNSHIP TRUSTEE  
MEETING MINUTES

FIRE:



LEROY TOWNSHIP FIRE DEPARTMENT  
TRUSTEE’S REPORT:

DATE: 07/12/2025

# OF CALLS: 114

YEAR TO DATE: 378

|                  |    |
|------------------|----|
| FIRE             | 15 |
| EMS              | 70 |
| HAZARDOUS COND   | 2  |
| SERVICE CALL     | 14 |
| GOOD INTENT      | 9  |
| FALSE ALARM      | 3  |
| SPECIAL INCIDENT | 1  |

NEW BUSINESS:

Lt. Paduano has resigned due to medical reasons. We wish him luck and will be having a small get together for him in the future.

We are looking to replace Lt. Paduano’s fulltime spot.

We are sponsoring a young lady through her FF II class. We have lent her turnout gear and an SCBA.

OLD BUSINESS:

New 5.5 mill levy is being planned to replace the current 4.5 mill; two informational meetings are scheduled (late September and October).

Brochures and information boards have been ordered and are being distributed for community engagement.

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ROADS:

Trustee Rodgers gave a report on roads:

Mowing, ditch and culvert work, equipment repairs, and cemetery footers are being done by the road crew.

NOPEC grant-funded upgrades to garage facilities are complete; includes lighting, HVAC, and safety improvements.

Asphalt patching on several roads was finalized with some corrective work pending. Additional county signage regarding jake brakes and curve delineators was installed after resident feedback on Vrooman Road.

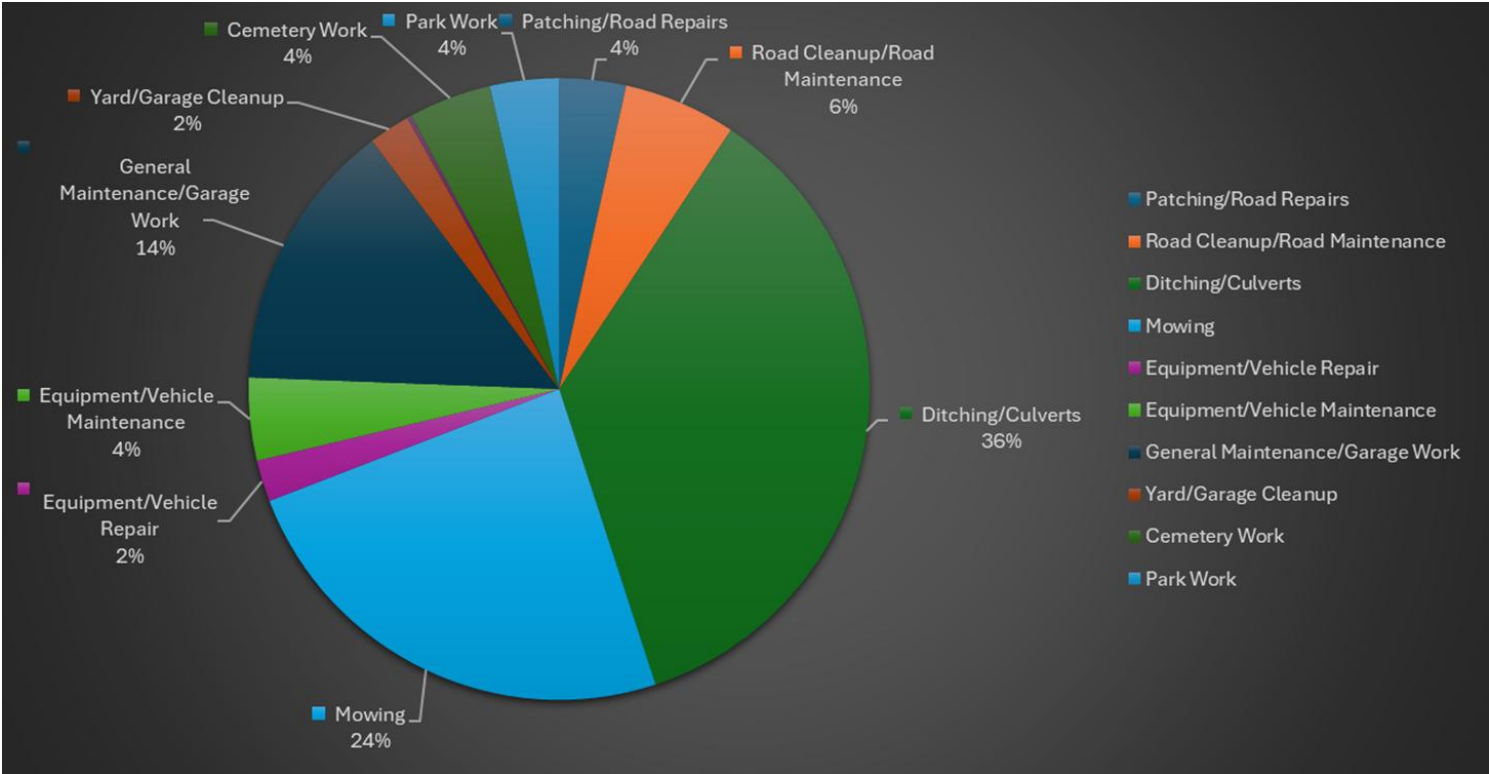
State (ODOT) was contacted for additional signage on Route 86/Girdled Road curve.

Jason made a motion to adopt an amendment to **RESOLUTION 24-22** regarding a new contract with M & K and the approval of revised Mack truck at the increased price of \$154,976; ARPA funds to be used for purchase, with any shortfall to be calculated.  
Poll the vote.  
Jason Rodgers; aye. Heather Shelton; aye. Rich VanPelt; aye.  
Resolution amended.

Leroy Township Service Department  
 Approximate Work Hours  
 June 2025

| Activity                        | Hours |
|---------------------------------|-------|
| Patching/Road Repairs           | 14.5  |
| Road Cleanup/Road Maintenance   | 24.5  |
| Ditching/Culverts               | 149   |
| Mowing                          | 101   |
| Equipment/Vehicle Repair        | 9     |
| Equipment/Vehicle Maintenance   | 18    |
| General Maintenance/Garage Work | 59    |
| Yard/Garage Cleanup             | 9     |
| Snow Removal                    | 0     |
| Errands(Parts, Eqt. Pickup)     | 0     |
| Office                          | 1     |
| Cemetery Work                   | 18    |
| Park Work                       | 15    |
| Fire Work                       | 0     |
| Training                        | 0     |
| Total Hours                     | 418   |

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CEMETERIES:

PARKS:

Kids Garage Sale event sponsored by NOPEC planned for upcoming weekend; food trucks, face painting, and other activities are scheduled, with proceeds benefiting community programs.

Town Hall ramp replacement discussed; due to unmarked active gas line, the slope exceeds ADA specifications in the final segment. Inspector passed the ramp for use, but it is not fully ADA compliant. Additional improvements are needed: plugging in electronic doors, restoring handrails, and considering sidewalk installation. Trustees agreed to explore cost-effective solutions to bring the handrail into ADA compliance where possible.

ZONING:

*\*Attach Noell’s Charts from JUNE and JULY (at end of minutes)*

Zoning secretary/assistant position remains open; responsibilities include minute-taking and zoning correspondence.

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**OLD BUSINESS:**

-none-

**NEW BUSINESS:**

Township audit for 2023–2024 will be onsite August 18–September 4; final report due September 19.

Sign replacement for township entrance was discussed; three vendor quotes are under review. NOPEC grant funds (\$6,800) will be applied, with trustees set to decide on a vendor by end of September to meet grant deadline.

**AUDIENCE:**

Herb Searson raised concerns regarding unresolved ditch/culvert issues on Seely Road, citing extended delays and requests for completion. Trustees committed to addressing the matter.

Questions were asked about trustee resignations/withdrawals and election procedures.

Residents inquired about sign placement regulations for upcoming election season.

Rich VanPelt made a motion to go into executive session regarding personnel matters regarding the Fire Department. Invited were Heather, Rich, Jason, Chief Toman, Vickey Doles and Attorney Ron Graham. Jason Rodgers 2<sup>nd</sup>.

Heather made a motion to open the executive session. Rich 2<sup>nd</sup>. All in favor.

Heather moved to close executive session. Rich 2<sup>nd</sup>. All in favor.

Rich re-opened the public meeting. Heather 2<sup>nd</sup>. All in favor.

Rich made a motion to hire Oswald Vaughn for Firefighter/Medic Fulltime. Jason 2<sup>nd</sup>. All in favor.

Heather made a motion to adjourn. Rich 2<sup>nd</sup>. All in favor.

Next Trustee Meeting scheduled for September 2, at 6pm at the Community Center.

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Rich VanPelt, Chairman, Trustee

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Alexandra C Brown, Fiscal Officer

LEROY TOWNSHIP TRUSTEE  
 MEETING MINUTES

Zoning Report for June

| YTD | Permit Applications received | New | Street                      | Details                             |
|-----|------------------------------|-----|-----------------------------|-------------------------------------|
| 2   | New Dwelling                 | 1   | 6460 Vrooman Road           | New S/F Dwg                         |
|     |                              | 1   | 7425 Kniffen                | New S/F Dwg                         |
|     |                              |     |                             |                                     |
| 8   | Accessory Building           | 1   | 5909 Paine Road             | w/BZA approval                      |
|     |                              | 1   | 14711 Trask Road            | 168 square foot accessory structure |
|     |                              |     |                             |                                     |
|     |                              |     |                             |                                     |
|     |                              |     |                             |                                     |
|     |                              |     |                             |                                     |
|     | Deck/Porch                   |     |                             |                                     |
|     |                              |     |                             |                                     |
|     | Fence                        |     |                             |                                     |
|     |                              |     |                             |                                     |
| 4   | Additions to main dwelling   | 1   | 7320 Leroy Thompson Road    | 192 sq foot 3 season room addition  |
|     |                              | 1   | 13205 Painesville Warren Rd | 3114 sq foot addition to dwelling   |
|     |                              |     |                             |                                     |
| 1   | Pool                         | 1   | 14456 Ford Road             | 52' above ground pool               |
|     |                              |     |                             |                                     |
| 2   | Agricultural                 | 1   | 8005 Jennings               | Ag Building affidavit submitted     |
|     |                              |     |                             |                                     |
|     | Sign                         |     |                             |                                     |
|     |                              |     |                             |                                     |
|     | Home Occupation Type 1       |     |                             |                                     |
|     |                              |     |                             |                                     |
|     | Home Occupation Type 2       |     |                             |                                     |
|     |                              |     |                             |                                     |
|     |                              |     |                             |                                     |
| 2   | Solar PANELS                 |     |                             |                                     |

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Zoning Report for July...

| YTD | Permit Applications received | New | Street             | Details                        |
|-----|------------------------------|-----|--------------------|--------------------------------|
| 3   | New Dwelling                 | 1   | 14764 Trask Road   | New S/F Dwg                    |
|     |                              |     |                    |                                |
| 8   | Accessory Building           |     |                    |                                |
|     |                              |     |                    |                                |
|     |                              |     |                    |                                |
|     |                              |     |                    |                                |
|     |                              |     |                    |                                |
|     | Deck/Porch                   |     |                    |                                |
|     |                              |     |                    |                                |
|     | Fence                        |     |                    |                                |
|     |                              |     |                    |                                |
| 4   | Additions to main dwelling   |     |                    |                                |
|     |                              |     |                    |                                |
|     |                              |     |                    |                                |
| 1   | Pool                         |     |                    |                                |
|     |                              |     |                    |                                |
| 2   | Agricutural                  |     |                    |                                |
|     |                              |     |                    |                                |
|     | Sign                         |     |                    |                                |
|     |                              |     |                    |                                |
|     | Home Occupation Type 1       |     |                    |                                |
|     |                              |     |                    |                                |
| 1   | Home Occupation Type 2       | 1   | 8190 Brakeman Road | renewal Happy Tails Dog Resort |
|     |                              |     |                    |                                |
| 2   | Solar PANELS                 |     |                    |                                |
|     |                              |     |                    |                                |
| 1   | Demolition                   |     |                    |                                |
|     |                              |     |                    |                                |
|     | Cell Tower                   |     |                    |                                |