

## LEROY TOWNSHIP TRUSTEE MEETING MINUTES

The Leroy Township Trustees met in regular session on Tuesday, February 4, 2025 at 6 p.m., at the community center.

Present were: Rich VanPelt, Chairman Trustee, Heather Shelton, and Jason Rodgers, Trustees. Alexandra Brown Fiscal Officer and Attorney at Law, Ron Graham.

Rich opened the meeting with the pledge.

Rich made a motion to approve the January 21, 2025 minutes. Heather 2<sup>nd</sup>. All in favor.

### **CORRESPONDENCE:**

Jason received emails about Jennings drive.

Lexi received a letter from the director of the board of elections. He wants a certified letter stating what two positions are going to be open on the November ballot. She sent a letter stating there are 2 trustee seats available for the ballot.

Lexi also reported the township received documentation from Sugar Lake applying for a liquor permit.

Heather received an email from Herb Arko regarding the flags. He kindly came and raised our flags.

### **FISCAL:**

Rich made a motion to pay all bills. Heather 2<sup>nd</sup>. All in favor.

Lexi reported that there have been bills that have not come to the fiscal office in time to be paid without being late. Heather made a motion for all billing invoices, all correspondence, all that refers to finances or financials or purchasing of anything to go through the fiscal office either by address or email. Rich 2<sup>nd</sup>. All in favor.

Rich made a motion to pass **Resolution 25-05**, requesting the county to make advanced payments of taxes. Poll the vote: Rich, aye, Heather, aye, Jason, aye. Resolution adopted.

Rich made a motion to pass **Resolution 25-06**, adopting the plan under the Ohio Public Employees Compensation Program administered by the Ohio Public Employees Deferred Compensation Board for participation by eligible employees of the Leroy Township of Leroy Township trustees. Poll the vote: Rich, aye, Heather, aye, Jason, aye. Resolution adopted.

### **FIRE:**

Rich gave the Fire report to the Chief.

Fire Report Attached.

### **ROADS:**

Jason reported that the new Mack truck will be ordered by the end of February.

Jason talked about the purchase of a new CAT 308 Excavator for \$153,427.90 with the money from the insurance company, as pay out when the Twp's Gradall caught fire this past summer and was totaled. Ordering new Carry-all for CAT 308 Excavator and purchase of the CAT 308 will be discussed and finalized at the next meeting.

## LEROY TOWNSHIP TRUSTEE MEETING MINUTES

Looking into fixing a culvert on Lester drive, once we hear back from the homeowner, which we haven't.

Putting in a culvert for a new home on Chadwick Drive.

Fixed a frost heave on Seeley Drive.

Working on fixing potholes throughout the township.

Jason reported that Braden Brewster resigned, and his last day was Friday, January 31, 2025. Current Road Dept employees are Rick Inghram, Rudy Veselko and Rick Doles , all part-time.

### **CEMETERIES:**

Rich reported that Jenn Greig is transferring data from the old system to CIMS. Can't transfer full database. Some of the data will need to be manually transferred.

Heather made a motion to hire Iris Delsignor to do CAD work for the cemetery at a rate of \$25 an hour not to exceed ten hours. Rich 2nd that. All in favor? Aye. Jason abstained.

### **PARKS:**

Heather reported that softball registration is ongoing.

Heather reported that the Easter Egg hunt will be April 13.

Leroy Township Garage Sale will be May 3.

Heather reported that Gary Johnston will be bringing her a quote to replace the town hall ramp.

Heather also reported that members of the Township went to the Ohio Township Association Conference to attend several informative seminars.

### **ZONING:**

BZA meeting next week.

Noell will give the zoning report at the February 18 Trustee Meeting.

Sharon Noewer reported that at the next meeting several members of the Zoning Commission will be there to review the Township's Comprehensive Plan. This will be done in a work session at 5pm before the Trustee Meeting.

Rudy Veselko reported that the BZA had a meeting on a variance request for an accessory building on Painesville-Warren Road.

## LERROY TOWNSHIP TRUSTEE MEETING MINUTES

### OLD BUSINESS:

Lexi ordered ipads that will aid in minute note taking. One for zoning and one for the general office. Tech Dynamix will set them up for the Township.

### NEW BUSINESS:

No new business.

### AUDIENCE:

Herb Anderson thanked Jason Rodgers for the work done on Seeley Road.

Jason made a motion to enter executive session to discuss personnel compensation and potential new hires. Rich 2<sup>nd</sup>. All in favor.

Rich made a motion to end Executive session.

Rich made a motion to go into regular session.

Jason made a motion to increase Rick Inghram's pay to \$25 per hour to start on 2/1/2025. Heather 2<sup>nd</sup>. All in favor. Motion passed.

Rich made a motion to adjourn the meeting. Jason 2<sup>nd</sup>. All in favor.

---

Rich VanPelt, Chairman Trustee

---

Alexandra C Brown, Fiscal Officer

# LEROY TOWNSHIP TRUSTEE MEETING MINUTES

## Leroy Township Fire Department

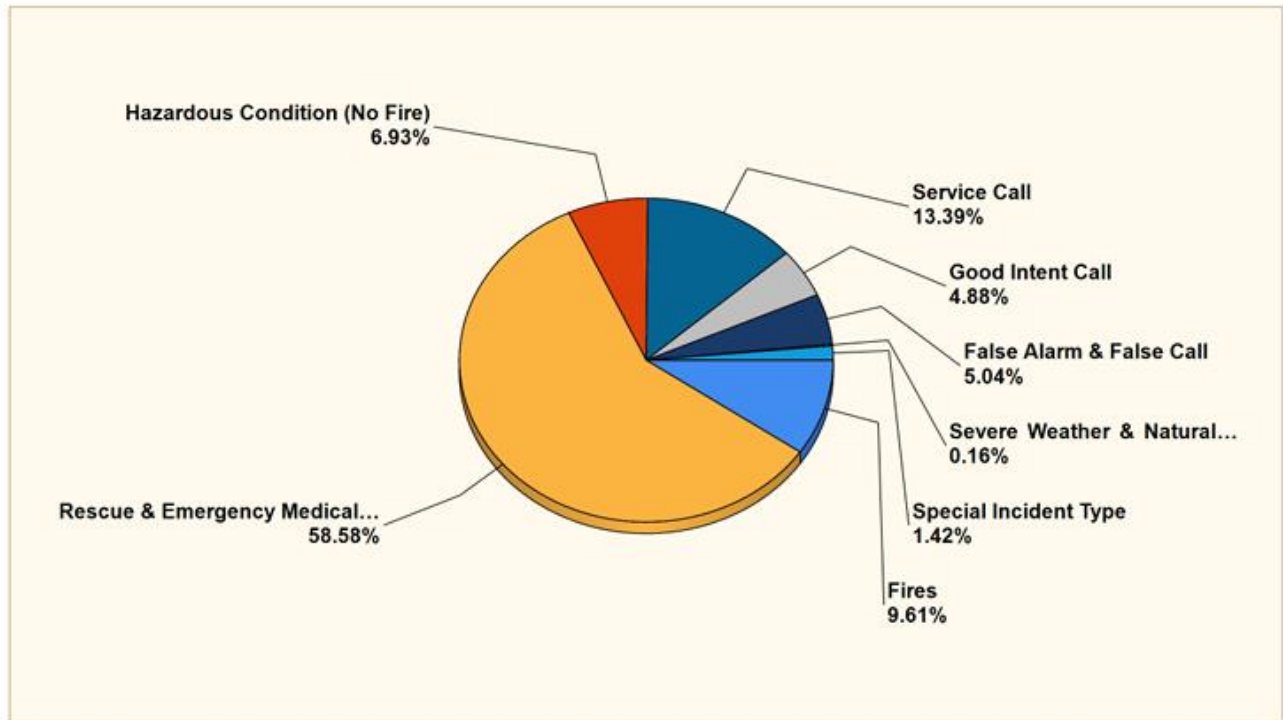
Painesville, OH

This report was generated on 1/31/2025 2:29:52 PM



### Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 01/01/2024 | End Date: 12/31/2024



| MAJOR INCIDENT TYPE                | # INCIDENTS | % of TOTAL  |
|------------------------------------|-------------|-------------|
| Fires                              | 61          | 9.61%       |
| Rescue & Emergency Medical Service | 372         | 58.58%      |
| Hazardous Condition (No Fire)      | 44          | 6.93%       |
| Service Call                       | 85          | 13.39%      |
| Good Intent Call                   | 31          | 4.88%       |
| False Alarm & False Call           | 32          | 5.04%       |
| Severe Weather & Natural Disaster  | 1           | 0.16%       |
| Special Incident Type              | 9           | 1.42%       |
| <b>TOTAL</b>                       | <b>635</b>  | <b>100%</b> |

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



emergencyreporting.com  
Doc Id: 553  
Page # 1 of 2

## LEROY TOWNSHIP TRUSTEE MEETING MINUTES

| Detailed Breakdown by Incident Type                      |             |             |
|--|-------------|-------------|
| INCIDENT TYPE  | # INCIDENTS | % of TOTAL  |
| 111 - Building fire                                      | 26          | 4.09%       |
| 113 - Cooking fire, confined to container                | 4           | 0.63%       |
| 114 - Chimney or flue fire, confined to chimney or flue  | 6           | 0.94%       |
| 121 - Fire in mobile home used as fixed residence        | 1           | 0.16%       |
| 131 - Passenger vehicle fire                             | 6           | 0.94%       |
| 132 - Road freight or transport vehicle fire             | 2           | 0.32%       |
| 136 - Self-propelled motor home or recreational vehicle  | 1           | 0.16%       |
| 137 - Camper or recreational vehicle (RV) fire           | 1           | 0.16%       |
| 138 - Off-road vehicle or heavy equipment fire           | 2           | 0.32%       |
| 141 - Forest, woods or wildland fire                     | 6           | 0.94%       |
| 142 - Brush or brush-and-grass mixture fire              | 3           | 0.47%       |
| 143 - Grass fire   | 1           | 0.16%       |
| 161 - Outside storage fire                               | 2           | 0.32%       |
| 300 - Rescue, EMS incident, other                        | 1           | 0.16%       |
| 311 - Medical assist, assist EMS crew                    | 16          | 2.52%       |
| 321 - EMS call, excluding vehicle accident with injury   | 224         | 35.28%      |
| 322 - Motor vehicle accident with injuries               | 65          | 10.24%      |
| 324 - Motor vehicle accident with no injuries.           | 63          | 9.92%       |
| 341 - Search for person on land                          | 1           | 0.16%       |
| 365 - Watercraft rescue                                  | 2           | 0.32%       |
| 412 - Gas leak (natural gas or LPG)                      | 3           | 0.47%       |
| 422 - Chemical spill or leak                             | 1           | 0.16%       |
| 424 - Carbon monoxide incident                           | 1           | 0.16%       |
| 442 - Overheated motor                                   | 2           | 0.32%       |
| 443 - Breakdown of light ballast                         | 1           | 0.16%       |
| 444 - Power line down                                    | 32          | 5.04%       |
| 445 - Arcing, shorted electrical equipment               | 4           | 0.63%       |
| 500 - Service Call, other                                | 1           | 0.16%       |
| 511 - Lock-out   | 4           | 0.63%       |
| 531 - Smoke or odor removal                              | 1           | 0.16%       |
| 542 - Animal rescue                                      | 1           | 0.16%       |
| 551 - Assist police or other governmental agency         | 44          | 6.93%       |
| 552 - Police matter                                      | 4           | 0.63%       |
| 553 - Public service                                     | 5           | 0.79%       |
| 554 - Assist invalid                                     | 17          | 2.68%       |
| 561 - Unauthorized burning                               | 8           | 1.26%       |
| 600 - Good intent call, other                            | 6           | 0.94%       |
| 611 - Dispatched & cancelled en route                    | 3           | 0.47%       |
| 621 - Wrong location                                     | 1           | 0.16%       |
| 622 - No incident found on arrival at dispatch address   | 10          | 1.57%       |
| 641 - Vicinity alarm (incident in other location)        | 1           | 0.16%       |
| 651 - Smoke scare, odor of smoke                         | 8           | 1.26%       |
| 652 - Steam, vapor, fog or dust thought to be smoke      | 2           | 0.32%       |
| 700 - False alarm or false call, other                   | 11          | 1.73%       |
| 734 - Heat detector activation due to malfunction        | 1           | 0.16%       |
| 740 - Unintentional transmission of alarm, other         | 4           | 0.63%       |
| 741 - Sprinkler activation, no fire - unintentional      | 1           | 0.16%       |
| 743 - Smoke detector activation, no fire - unintentional | 9           | 1.42%       |
| 744 - Detector activation, no fire - unintentional       | 1           | 0.16%       |
| 745 - Alarm system activation, no fire - unintentional   | 4           | 0.63%       |
| 746 - Carbon monoxide detector activation, no CO         | 1           | 0.16%       |
| 813 - Wind storm, tornado/hurricane assessment           | 1           | 0.16%       |
| 900 - Special type of incident, other                    | 9           | 1.42%       |
| <b>TOTAL INCIDENTS:</b>                                  | <b>635</b>  | <b>100%</b> |

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

# LEROY TOWNSHIP TRUSTEE MEETING MINUTES



## LEROY TOWNSHIP FIRE DEPARTMENT TRUSTEE'S REPORT:

**DATE: 01/31/2025**

**Total Number of Calls for 2025:**

|                         |            |
|-------------------------|------------|
| <b>FIRE</b>             | <b>61</b>  |
| <b>EMS</b>              | <b>372</b> |
| <b>HAZARDOUS COND</b>   | <b>44</b>  |
| <b>SERVICE CALL</b>     | <b>85</b>  |
| <b>GOOD INTENT</b>      | <b>31</b>  |
| <b>FALSE ALARM</b>      | <b>32</b>  |
| <b>SEVERE WEATHER.</b>  | <b>1</b>   |
| <b>SPECIAL INCIDENT</b> | <b>9</b>   |

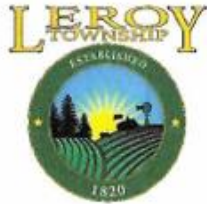
**NEW BUSINESS:**

**OLD BUSINESS:**

Our new man doors are in and will be scheduled to be installed.

The new generator has been installed and is operational. We will be working on getting a service contract with Shep Electric to have the generator serviced annually.

# LEROY TOWNSHIP TRUSTEE MEETING MINUTES



## RESOLUTION 25-05

### **Resolution Requesting the County Auditor to Make Advance Payments of Taxes**

At the regular scheduled Trustee meeting of February 4, 2025.

Chairman of the Trustees, Richard VanPelt, made the following motion:

Whereas, the Ohio Revised Code allows a taxing authority to request payment from the County Auditor fund derived from taxes or other sources to the County Treasurer, which may be held on account for a local subdivision;

Therefore, be it resolved by the Trustees of Leroy Township, Lake County, Ohio;

Section 1. That the Auditor and Treasurer of Lake County in accordance with Ohio Revised Code 321.34' be requested to draw and pay to Leroy Township upon request of Alexandra Brown, Fiscal Officer, to the County Auditor, fund due from January 1, 2025 through December 31, 2025, derived from taxes or other sources, payable to the County Treasurer to the account of Leroy Township and lawfully applicable for purposes of the current fiscal year.

Section 2. That the Fiscal Officer of Leroy Township shall forward to the county Auditor a certified copy of this Resolution.

Trustee, Jason Rodgers seconded.

Poll of the vote: VanPelt, aye. Rodgers, aye. Shelton, aye.

Passed: 2.4.25

Attest:

A handwritten signature in blue ink is written over a solid horizontal line. The signature is cursive and appears to read 'Alexandra C. Brown'.

\*Alexandra C. Brown, Fiscal Officer

# LEROY TOWNSHIP TRUSTEE MEETING MINUTES

## RESOLUTION

### Adoption of a Plan under the Program by Eligible Employer

This Resolution has been approved as to form by the Ohio Attorney General

A RESOLUTION adopting the Plan under the Ohio Public Employees Deferred Compensation Program administered by the Ohio Public Employees Deferred Compensation Board for participation by "eligible employees" of the Leroy Township Trustees.

WHEREAS, Ohio Revised Code Section 148 (the "Enabling Statute") creates the Ohio Public Employees Deferred Compensation Board (the "Board") and establishes the Ohio Public Employees Deferred Compensation Program (the "Program") and a copy of the uniform Plan Document for the Program has been provided to the appropriate officer(s) of the Leroy Township Trustees; and

WHEREAS, the Leroy Township Trustees is an employer of "Eligible Employee(s)" (as defined by Ohio Revised Code Section 148.01(A)(1)), and thereby may adopt a Plan under the Program; and

WHEREAS, the Leroy Township Trustees desires to or is required to adopt the Plan under the Program for participation by "eligible employees."

NOW THEREFORE, the Governing Body of the Leroy Township Trustees hereby resolves as follows:

The Leroy Township Trustees hereby adopts the Plan under the Program, and shall properly contract with any Eligible Employee who desires to participate in the Plan. The Leroy Township Trustees's Plan shall be the uniform Plan as promulgated by and as amended from time to time by the Board.



The Board is hereby authorized to administer the Plan under the Program, and to do all things necessary or proper for the administration of the Plan, consistent with the Enabling Statutes and all the Rules and Regulations promulgated by the Board, whether by the Ohio Administrative Code or otherwise, and consistent with the Adoption Agreement executed by the Leroy Township Trustees.

The Fiscal Officer (title of individual) is hereby appointed the Responsible Official who is authorized and directed by the Governing Body to execute the Adoption Agreement.

Consistent with the Adoption Agreement and the Rules and Regulations promulgated by the Board, the proper officials, officers, employees, and agents of the Leroy Township Trustees are authorized to provide the Board with any information it may properly require for the administration of the Plan under the Program.

ADOPTED at a meeting of the Governing Body on the date written below, and duly executed.

Resolution #25-06    2/4/2025  
Number and/or Date of Resolution

|   |   |                   |
|---|---|-------------------|
|  | <u>Trustee</u>                            | <u>02/04/2025</u> |
| Member of Governing Body Signature  | Title or Position                         | Date              |
|  | <u>Lawyer for Leroy Township Trustees</u> | <u>02/04/2025</u> |
| Witness or Responsible Official Signature   | Title or Position                         | Date              |