

LEROY TOWNSHIP TRUSTEE MEETING MINUTES

The Leroy Township Trustees met in regular session on Tuesday, February 18, 2025 at 6 p.m., at the community center.

Present were: Rich VanPelt, Chairman Trustee, Heather Shelton, and Jason Rodgers, Trustees. Alexandra Brown Fiscal Officer and Attorney at Law, Ron Graham.

Rich opened the meeting with the pledge.

Mike West from Lake County Engineer's office was present to discuss the surveying of Carter Road. He answered several questions from the community. He left a copy of the project in the community room.

Heather made a motion to approve the February 4 Trustee minutes with amendments. Jason 2nd. All in favor. Motion passed unanimously.

CORRESPONDENCE:

Lexi received a letter from St. Pauly. In 2024 the St. Pauly clothing shed brought in \$623 to the community of Leroy.

FISCAL:

Rich made a motion to pay all bills. Heather 2nd. All in favor. Motion passed.

Lexi reported that in 2024 the township account accrued \$105,125 in interest which was split amongst all the funds.

FIRE:

No report.

ROADS:

Heather made a motion to accept all the bids for the Road Department for materials. Jason 2nd. All in favor. Aye

Jason made a motion to approve \$1629.25 to purchase glass to go on top of the desks at the Road Dept. Rich 2nd. All in favor. Jason, aye. Rich, aye, Heather, no.

Heather made a motion for all bills for the road department to go through Sarah to be reviewed and brought to the fiscal office to pay the bills.

Jason 2nd. All in favor. Motion passed unanimously.

Heather made a motion to increase the call-in time for the Road Department from a minimum of two hours to four hours. Rich 2nd. All in favor. Motion passed unanimously.

Jason made motion for a Call-In Bonus for Road Department. He proposed that full-time employees would receive a weekly bonus of \$100 for being on -call. This will be paid out in December, based on weeks on-call per year. All full-time employees will be required to be on-call and split evenly throughout the year. This is an additional \$5200 a year split between the full-time staff. Heather 2nd. All in Favor. Motion passed unanimously.

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Jason asked to adopt **Resolution 25-07** for the purchase of a CAT 308 as presented on the invoice for \$153,427.39. Poll the vote. Rich, aye. Heather, aye. Jason, aye. Resolution adopted.

Jason made a motion to pass **Resolution 25-08** for the purchase of a Kaufman Carry-All as presented on the invoice \$26,190.00. Poll the vote. Rich, aye. Heather, aye. Jason, aye. Resolution adopted.

Jason gave the Road Department report. See attached.

CEMETERIES:

Jenn Greig talked about updates to be made to the township cemetery/burial brochures.

Jenn reported that she is continuing to work at transferring files to the new cemetery program.

PARKS:

Heather received a bid from Gary Johnson for the Townhall ramp and distributed copies for the Trustees to review.

Heather made a motion to develop a Facebook page for Leroy Township administration. Only updates will be posted on that page. Rich 2nd, All in favor. Motion carried.

John Brown gave updates for softball.

Heather made a motion to allow softball to use their funds in the amount of \$3,952.60 payable to Epic Sports for new baseball equipment. Rich 2nd. All in favor. Motion passed unanimously.

ZONING:

See attached zoning report from Noell.

OLD BUSINESS:

Sugar Lake sent an application requesting a liquor license. Heather made a motion to accept the application. Rich 2nd. No from all. Motion not passed. Hearing pending.

NEW BUSINESS:

No new business.

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AUDIENCE:

Nothing from the audience

Rich made a motion to adjourn the meeting. Jason 2nd. All in favor.

Rich VanPelt, Chairman Trustee

Alexandra C Brown, Fiscal Officer

Roads report:

-Discussion on Hiring 2 people from Interviews: Table to next meeting, might have 2nd interviews to determine. Jason is looking to possibly hire 2 Full-timers, or 1 Full-timer, and 1 full timer/part time limited at 35 hours. We will have to look at the overall cost. It is almost impossible for 2 guys to handle all the work that is needed with the service dept, and safety is also a big concern.

-Additional things we are working on:

-2025 tax District Sheet update will be out as soon as we finalize and double check with the Auditor s office.

-Our Yearly “Road’s meeting” will hopefully be scheduled sometime in April once we get some numbers back.

-We finally received the title for the new Distributor, which should have been mailed out within 25 days of payment which was in July. It never was sent, but we have received it. Waiting for good weather to start cleaning the tank out.

-NOPEC Grant for the Service Dept depending on the amount, will be used for a new HVAC system for the office, new interior fans for the garage, new LED lighting in the stockroom, new exterior lighting on the exterior of the garage, along with exterior lighting on the salt shed. This will improve the indoor air quality for the office and cut down on the electric bill especially in regards to area lighting.

-Talked again with the County, the have my request for “NO JAKE BRAKE” signs on Vrooman rd at 84, and at Rt.90, and they will work on putting them up as soon as they can.

-We are also still working on the Specs for road repairs to put them out for bid with the county and other Twp’s to save some \$.

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Current list and “estimates” for road repairs:

-Taylor rd. Hill: Asphalt leveling course, followed by chip & seal on HILL only (between Paine rd., and First Mailbox on left). We cannot afford to lose the hill, as we can't repair this section by ourselves if it did fail, and it is on the verge of failing. \$30,000.00

-Monty Dr.: Partial Depths, and Full Depth Repairs w Chip Seal. The road was damaged by new construction on the road last year, and the Twp didn't have the funds to fix the damage. This is currently the priority for 2025: \$60,000.00+-

-Lester dr: 2” full road mill, with full depth repairs, and partials, with a 2” Asphalt overly with a Chip & Seal: \$203,000.00+- Lester dr. is the worst shape out of all roads in Leroy. The road also has a higher traffic count in relation to the overall length of the road and the condition.

-Jennings dr.: Partial Depth, full depth repairs, w a Chip Seal w/ Fog: \$120,500.00+- this total is just the back “newer” section, and doesn't include any of the side streets, and to save money doesn't include the original front section of Jennings.

This total would be: \$413,500.00, however our yearly expenditure is around \$120,000.00. This year we have a few additional funds (\$) that we didn't use for OPWC in 2024 on Callow rd. Phase 2, which will increase our total patching budget to MAYBE roughly \$150,000.00 which is still short: \$263,500.00 +- in additional road repairs needed. This is the reason we didn't apply for OPWC ISSUE 2, bc we don't have the in-kind funding of 20% given the current costs. We also need to use that money on road roads we couldn't get ISSUE 2 funding for, which are typically subdivisions. This also doesn't include the other 16 miles of other Twp roads which will also need patching. Once the bids come back for these individual roads, we will be able to see what we can afford to do at that time for 2025. Currently it doesn't look good. This is also before we have any prices on materials for 2025 also. At the current pace of expenses, and additional lack of funding, in the future the decision will have to be made, that Twp roads, that were once low volume “gravel” roads, might have to go back to being gravel roads. As Leroy Twp can no longer support the additional cost of keeping them seal coated.

-Callow rd. Phase 2 will be evaluated by Jason and The County for failure to the surface over the winter as well.

-We will also be installing “Tractor” Signs on the Long End of Callow as well, as they are a approved ODOT sign. As soon as we get a break in the snow, we will install them.

-We are continuing to look at additional costs and options to build a new garage at the location of the current service garage. The original service garage looks like it might survive the winter of 2024, but for not much

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longer, same goes for the woodshed next to the original garage. The steel building in the back will also need repairs, as 4 posts are rotten at ground level. We also need to provide bathrooms and washrooms for the service dept as well as there haven't been any for almost 5 years.

-We are additionally look at a new construction "road cash bond" for Twp roads. This will be required for any new or large construction on twp. roads in order to get a permit. Once the Construction is over, and no road damaged is present the bond would be refunded. If there is damage to the road from construction, the bond will be used in full for the repairs. Other municipalities have a \$10,000.00 cash bond for this same type. This would go toward protecting the Twp roads. An example of this would be Shirley Dr., and Monte' Dr. in 2025. More on this as it progresses.

-Sara also looked into the EPA grant mentioned before for a salt brine system for Leroy Twp. Depending on the amount the grant is for, The Service Dept could add tailgate tanks to the trucks for salt brine, which would lower the working temperature of the salt, and would help cut down the usage of the total amount of salt used. The alt brine system to fill the trucks could be applied for in the future if we win the grant, or it can be purchased from Painesville twp. Service dept as well. The closer to mid-summer when we can apply for the grant, the more details we will have.

Final notes:

Our 2nd Oldest plow truck went down this week with a power steering issue. It was towed to the mechanic to fix the power steering issues. We believe it might be both power steering boxes, and possibly the pump also.

Our newest plow truck also went down today and had to be towed to another mechanic.

This leaves us with a 1 plow truck, and a backup truck. Let's hope for good weather. The guys also have another funeral they need to dig this Thursday.

We have also reach out total amount budgeted for salt for 24-25

-end report-