

January 6, 2025

LEROY TOWNSHIP TRUSTEE MEETING MINUTES

The Leroy Township Trustees met in regular session on Monday January 6, 2025, at 4pm in the community center.

Present were: Rich VanPelt, Chairman Trustee, Heather Shelton, and Jason Rodgers, Trustees. Alexandra Brown Fiscal Officer and Attorney at Law, Ron Graham.

Rich opened the meeting with the pledge.

CORRESPONDENCE:

Jason stated that the State Highway Patrol will be collecting info on the Carter/Vrooman accident and Brakeman Road/Route 86 intersection.

Jason reported that a residence on Radcliffe Road has a basement backup and needs the culvert pipe cleaned out.

Al Hunt turned his keys in.

FISCAL:

Rich made a motion to pay all bills. Heather 2nd. All in favor.

Lexi reported on encumbrances from 2024:

\$4,000 for man doors for the fire house items requested by the chief.

\$87.48 for vehicle maintenance on the squad.

\$287 for salt for walkways around the pad.

\$2,000 for Kelly McCarthy's assistance on the AFG grant for new tanker.

\$550 for legal services from Henrickson and Reeve for Joe Radamore case.

W2 forms and office supplies were also encumbered.

Temporary appropriations discussed due to lack of final numbers from the county.

Lexi said that she has reached out to Barb at Lake County and will have final appropriations at the next meeting. She apologized for the delay.

Salaries approved to proceed with payroll.

Heather made a motion to accept all appropriations. Rich 2nd. All in favor.

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FIRE:

Generator was installed and working.
Red light on septic tank, Marut scheduled to come out.

ROADS:

Jason made a motion to accept Mileage certification from the county.
Rich 2nd. All in favor.

2 interviews for road dept job- neither were hired.
Advertising for a full-time hire will go out again at the end of the month.

1 ton is down, should be fixed by the end of the week.

Jason asked to adopt Resolution 25-03 for capital improvements for the patching and repair program with the Lake County Engineers. Poll of the vote. Heather Shelton aye, Jason Rodgers aye.

Jason requested permission to put bids out for road materials and man power. Heather made a motion to approve. Rich 2nd. All in favor

CEMETERIES:

Rich would like to request annual headstone repairs to be done.
Cemetery maps have been sent back to CIMS for approval.
Still have 4 or 5 footers/stones to do in the spring.

PARKS:

Gary Johnson was sent plans for the ramp at Townhall.
The glass windows in the concession stand need covered.
Softball meeting January 8.

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ZONING:

Noell will be at the next meeting.

Zoning Board asked to have a work session @ 5pm before January 21 mtg.

Heather made a motion to increase Noell's pay by 3%. Jason 2nd. All in favor.

Heather made a motion to increase the Zoning Secretary, Andrea McKinstry's pay from \$13.75 to \$15 per hour. Rich 2nd. All in favor.

Heather made a motion to increase zoning secretary pay for meetings from \$50 per meeting to \$75 per meeting. Rich 2nd. All in favor.

OLD BUSINESS:

None

NEW BUSINESS:

Lexi shared a new program she purchased with her money called Coco Note to record meetings and minutes. This could be helpful with meeting notes being more precise and can be shared with zoning. She is looking into purchasing another program and 2 iPads for the township.

Heather made a motion to reimburse Lexi for the purchase of Coco note. Rich 2nd. All in favor.

AUDIENCE:

Herb Searso spoke about Seeley Road and putting in culvert pipes. Jason stated the road dept will take care of it.

Rich made a motion to adjourn the meeting. Jason 2nd. All in favor.

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Rich VanPelt, Chairman Trustee

Alexandra Brown, Fiscal Officer