

## *LEROY TOWNSHIP TRUSTEE MEETING MINUTES*

The Leroy Township Trustees met in regular session on Monday, April 22, 2024, at 6 p.m., at the Leroy Township Hall.

Present were: Richard VanPelt, chairman, and Heather Shelton Trustee. Assistant Fiscal Officer Sharon Rodgers, and Attorney at Law, Ron Graham were also present

Rich opened the meeting with the pledge to the flag.

Minutes of the two previous meetings, March 25 & 29<sup>th</sup> were read and approved with a correction to the minutes of the 25<sup>th</sup>.

There was no correspondence.

Rich made a motion to pay all bills, 2<sup>nd</sup> by Heather, all in favor.

### **Fire:**

No report. Rich made a motion to put the 4.5 mil operating levy on the November ballot for renewal. It expires this year. Heather 2<sup>nd</sup> the motion, all were in favor.

### **Road Dept.:**

No report. Rich reported that he and Jason interviewed the applicants that applied for the 2<sup>nd</sup> full-time position on the road dept. This is to replace our 2<sup>nd</sup> full-time employee who quit. Of the three, one will meet with Joe, the road supervisor, and Jason in the coming week.

### **Cemeteries:**

Sharon reported two upcoming burials. Both cremations and both in Williams. Pat Simko on Monday, April 29<sup>th</sup>, and Mike Budny, on Wednesday, May 22<sup>nd</sup>. Both at 11 am.

### **Parks:**

Heather stated the annual garage sale is coming up. Sat. May 4<sup>th</sup>. Also the first summer concert in our park is scheduled for June, and one in September also.

**Zoning:** Ron Graham stated they have a couple cases coming up.

### **Old Business:**

None.

### **New Business:**

Motion by Richard VanPelt to approve resolutions, 24-11 & 24-12, recognizing, Garrett K. Krenisky and Jordan A. Parker for earning their Eagle Scout Awards. Both boys are residents of Leroy Township. Heather Shelton 2<sup>nd</sup> the motion. Poll of the vote: VanPelt, aye, Shelton, aye.

Heather Shelton made a motion to approve the contract with Civil & Environment Consultants, Inc. for the structural analysis and design of an ADA compliant ramp for the town hall in the amount of \$3,900.00. Rich VanPelt seconded the motion. Poll of vote: VanPelt, aye, Shelton, aye. Resolution 24-13. We have until July 15 to have it completed.

Resolution 24-14 presented by the assistant Fiscal Officer, for changes and corrections to the permanent appropriations. Increase to Rec. Board Stipen of \$500.00, new appropriation code added, (Rec. Board carryover). Increase of professional and technical services by \$2,400.00 to cover engineering costs of town hall ramp, changes to Fire Department appropriations, salaries, retirement funds, building fund, fuel, insurance,

training and vehicle repair. Rich VanPelt made a motion to accept, 2<sup>nd</sup> Heather Shelton, all were in favor.

Sharon ask about submitting an application to ODOT for the 20 year 3% loan in the amount of \$600,000.00 for the new road garage, with an office, small eating area, and bathrooms. It also includes the cost of new well, septic, moving of the gas pumps, and OSHA requirements for the new building. This must be completed by Jason as to specific questions regarding the building, plans, and various requirements. She stated we need to get this going so we can see even if we qualify for this type of loan. Rich VanPelt made a motion to proceed with the application, Heather Shelton seconded the motion. All were in favor. Poll of the vote: VanPelt aye, Shelton, aye Resolution 24-15.

Heather ask about the financing, Sharon explained that as she and all three of the trustees had discussed previously, that the yearly payment of \$42,000.00 would be split between Motor Vehicle Tax, and General Fund. Motor Vehicle Tax has been used to set aside 20,000.00 each year towards the new building fund, which currently has \$97,300.00. Some of the money was used towards the engineering plans. One-half of the payment in the amount of \$21,000.00 would come from Motor Vehicle. The other ½ would come from General Fund, \$21,000.00. Sharon had given and explained to the three Trustees at a previous meeting where the \$21,000.00 would be coming out of General Fund. This was part of the permanent appropriations and was approved by all three Trustees. (note: payment for the loan must come from a permanent fund, such as general, motor vehicle, or gas tax.) Levied funds cannot be used for this type of loan. This is ODOT's stipulations. Heather stated she wants to be sure this is gone over with Lexi, our Fiscal Officer. (Lexi has been out of the office due to family emergencies) Sharon stated she plans on doing just that this week.

There was nothing from the audience.

Next meeting is Monday, May 6, 2024, at 6 p.m., Leroy Township Hall.

There being no further business the meeting was adjourned.

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Richard VanPelt, Chairman

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Sharon E. Rodgers, Assistant Fiscal Officer