

LEROY TOWNSHIP TRUSTEE MEETING MINUTES

The Leroy Township Trustees met in regular session on May 15, 2023, at 6:00 pm at Leroy Township Town Hall.

Present were: Heather Shelton, Chairman Trustee, Jason Rodgers, Trustee, and Alexandra Brown, Fiscal Officer.

Absent: Trustee, Richard VanPelt

Also present were: Attorney Ron Graham & Fire Chief Mike Toman

The meeting was opened with the Pledge of Allegiance.

Heather made a motion to approve minutes from 3/27/23, 4/3/23, 4/17/23, & 5/1/23. Jason seconded. All were in favor.

DEPARTMENT REPORTS:

FISCAL OFFICE :

The Fiscal Officer said that the audit was completed and had received the report. The trustees reviewed the audit.

FIRE DEPT:

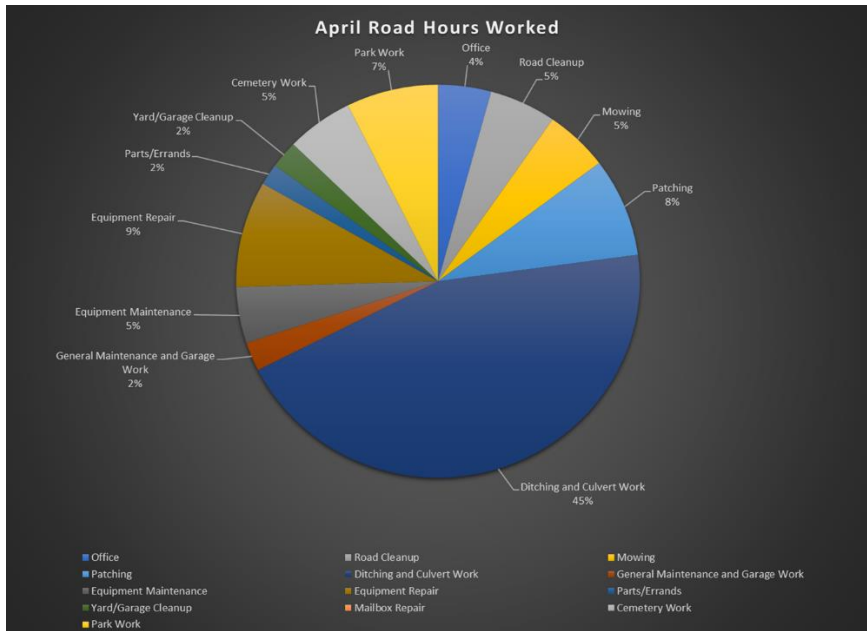
Chief Toman gave the fire report.

ROADS:

Jason gave the following road report:

Service Department Meeting Notes for 05-15-2023

- This week the Service Department will finish ditching on Callow Rd. and ditch the easement on Indian Point Rd. The excavator will then go back.
- Next week the roller and asphalt grinder equipment will come out so we can start grinding out the bad spots in the road before putting asphalt down.
- We are still waiting to hear back from the equipment manufacturer for the bed, plow, and spreader so that we can get a price to put the whole package together for the new truck. This new truck will replace the tandem that we have.
The date that we sign the agreement and the date that we get the truck will be about a year and a half.
- We got another application for a summer-time/part time help.
- Additional \$900 fee for the architect for the new garage.
- New Service Department Supervisor and a new Service Department Full Time Employee.
- Callow Rd. bridge has the steel deck on and as soon as it is completed they can pour the concrete deck.
- All the equipment that sold on Govdeals have been picked up except for the Gradall. The guys are working on getting it running so the buyer can pick it up.



Category	April Road Hours Worked
Office	17
Snow Removal	0
Road Cleanup	21.5
Mowing	20.5
Patching	32.5
Berm Repairs	0
Ditching and Culvert Work	179
General Maintenance and Garage Work	9.5
Equipment Maintenance	18.5
Equipment Repair	35
Parts/Errands	7
Yard/Garage Cleanup	9
Training	0
Mailbox Repair	0
Cemetery Work	21.5
Park Work	29.5
Fire Work	0
Total Road Work Hours	400.5

PARKS: Heather Shelton explained that she will be applying for CDBG grant monies for a walking path, handicap accessible for our park.

ZONING

Heather gave the zoning report.

YTD	Permit Applications received	New	Street	Details
2	New Dwelling			
4	Accessory Building	1	7572 Callow Road	24' X 24' Accessory Structure
		1	7021 Callow Road	1664 Sq Ft barn with open porch
		1	7095 Mildon Drive	exterior back up generator
		1	14720 Valentine Road	addition to accessory structure
1	Deck/Porch			
	Fence			
2	Additions to main dwelling			
1	Pool			
1	Agricultural	1	6800 Brakeman Road	10' X 14' shed
1	Sign			
1	Home Occupation Type 1			
2	Home Occupation Type 2			
	Solar PANELS			
	Demolition			
	Cell Tower			
2	Commercial Addition	1	5941 Vrooman Road	Second gas pump canopy
Date	Compliant	Status	Street	Details
	unregistered home occupation		8200 Proctor Road	Needs to register Home Occupation Notice sent.
	additional dwelling added		6376 Brockway	Needs to remove and have an inspection. Notice sent.
	noise from windmill		6715 Brakemen Road	letter sent
	JV,debris		12461 Huntoon Rd	Notice sent.
	JV's debris, living in camper?		Leroy Center	Notice requesting entry sent, owner to call back
	Accessory structure/Home Occupation		5892 Taylor Road	Notice sent.
Hearing updates:				
	JV's		8006 Lester Road	Case to be dismissed items addressed
Other Notes:				
	Office hours on Thursday			
BZA HEARINGS:				

OLD BUSINESS: None.

NEW BUSINESS:

Heather Shelton made a motion to adopt Resolution 23-12 authorizing the Leroy Township Trustees to apply to the Lake County Community Development Block Grant Program for Fiscal year 2023. Jason 2nd. Poll of the vote. Heather Shelton Aye, Jason Rodgers, Aye.

Heather Shelton made a motion to adopt Resolution 23-13. Wherein Leroy Township recognizes the broad duty to affirmatively further Fair Housing and to recognize the month of April, 2023 as Fair Housing Month in Lake County, Ohio. Jason 2nd. Poll of the vote. Heather Shelton Aye, Jason Rodgers Aye.

Jason made a motion to hire Zack VanPelt pending a negative drug test for season road department. Heather 2nd. All in favor.

There was a discussion on the road department superintendent's job description and wage rate.

Jason made a motion to advertise for a Road Dept Superintendent and also a full time Road Dept Labor. Heather 2nd. All in favor.

Heather made a motion to pay all bills. Jason seconded. All in favor.

Next meeting is on 6/5/23 at 7:00 pm at Town Hall.

Heather made a motion to adjourn the meeting. Jason seconded. All in favor.

Alexandra Brown, Fiscal Officer

Heather Shelton, Chairman Trustee