

***LEROY TOWNSHIP TRUSTEE MEETING
MINUTES***

The Leroy Township Trustees meet in regular session on January 9, 2023, at 7pm at Townhall.

Present were: Chairman, Heather Shelton, Jason Rodgers Trustee, and Alexandra Brown, Fiscal Officer.

Also present were: Attorney Ron Graham & Fire Chief Toman

Heather made a motion to go into executive session for personal conversations and fees. Jason 2nd. All in favor.

Heather made a motion to exit the executive session. Jason 2nd. All in favor.

The meeting was opened with the Pledge of Allegiance.

FIRE DEPT

Chief Toman gave the fire report.

DATE: 01/09/2023

OF CALLS SINCE LAST MEETING: 49

TOTAL YEAR TO DATE: 12

FIRE	8
EMS	29
HAZARDOUS COND.	5
SERVICE CALL	2
GOOD INTENT	2
FALSE ALARM	2
SPECIAL INCIDENT	1

We ended 2022 with 606 calls for service. Our staff did an amazing job this year handling our runs and filling shifts. This year was extremely taxing on our staff since we have a shortage of members. Also, our members that are full-time with other departments were not able to work as much due to their obligations of filling overtime due to the shortages that other departments are dealing with as well.

I will be getting ready to announce and put on a Lieutenants promotional to fill the open vacancy and anticipate the announcement by the end of the month.

I would like to put our 2.0 Mil Levy up for replacement in May of 2023. We will have to get figures together to see if 2.0 mills will be enough or if we have to do a slight increase. As we all have seen over the last few years there is a shortage in the workforce and safety services have not been exempt from these shortages. Across the county fire departments are struggling to find employees. We need to continue to stay competitive with wages in the county and as of right now we are one of the lowest paid in the county. Also, with the recent inflation our funds are stretched farther than they have been in the past.

We have found a replacement for our full-time vacancy. I would like to have Liam Sowers approved pending a background check and physical. Liam his wife and daughter live on Painesville-Warren Rd. in Concord and he is currently full-time with the Warren Fire Department and part-time with the Hambden Fire Department. Liam will be a good addition to our full-time staff.

Capt. Szydlowski and I will be attending NIMS 300 and 400 this week and in February. These classes are free and will be held at the EMA in Jefferson.

Lt. Hayes has requested to attend Fire Officer 1 which is a requirement for his promotion to Lt.

Scott Kranstuber who lives on Chadwick and works for SENSIT Technologies donated a new gas meter to the department. This meter will be another helpful tool in our toolbox, and we thank him for his support.

New Security cameras have been quoted and we are still waiting for them to be installed.

~End of Report~

Heather made a motion to place a 3.0 levy for the Fire Department on the May ballot. Jason 2nd. Poll of the vote: Shelton, aye, Rodgers, aye, VanPelt aye.

Jason made a motion to hire Liam Sowers Full-Time FF/Medic. Heather 2nd. Poll of the vote: Shelton, aye, Rodgers, aye, VanPelt, aye.

LT Szydlowski was sworn in as Captain by our Fiscal Officer.

FISCAL OFFICE

Heather made a motion to approve the temporary appropriations for the 2023 budget. Jason 2nd. Poll of the vote: Shelton, aye, Rodgers aye, VanPelt aye.

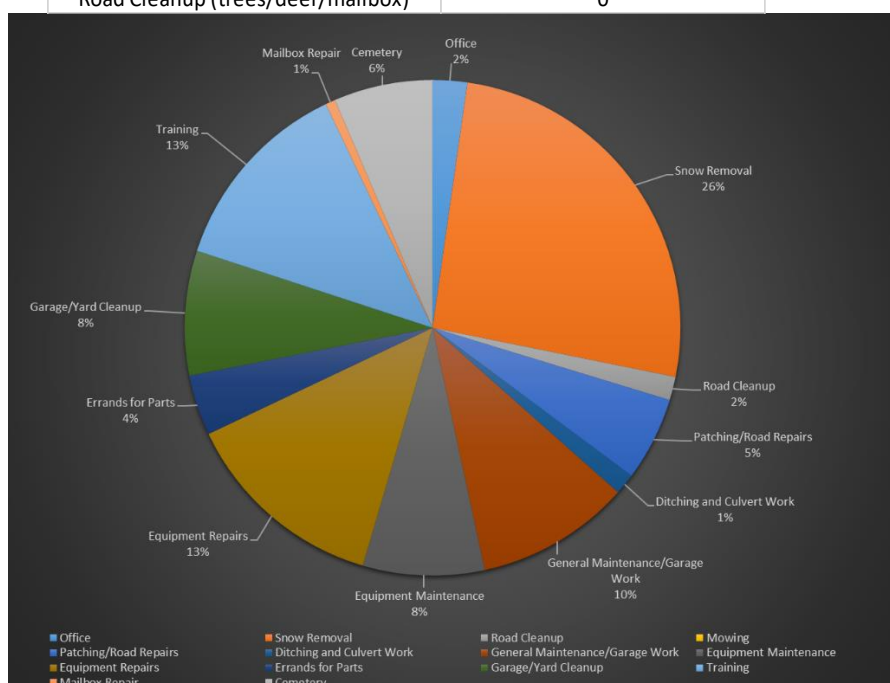
ROADS

Jason gave the following road report:

Service Department Meeting Notes for 1/9/2023

- The Service Department has been spending time snow plowing and pothole patching.
- The site plan has been finished for the possible new storage building for the Service Department and the initial plans have been started.

Road Department Phone Calls and Emails for December	
Ditching Request	2
Culvert Request	1
Road Maintenance	6
Road Cleanup (trees/deer/mailbox)	0



<u>Category</u>	<u>December Work Hours</u>
Office	14
Snow Removal	161
Road Cleanup	9.5
Mowing	0
Patching/Road Repairs	34
Berm Repair	0
Ditching and Culvert Work	8.5
General Maintenance/Garage Work	62.5
Equipment Maintenance	49.25
Equipment Repairs	83.25
Errands for Parts	24.5
Garage/Yard Cleanup	50.5
Training	80
Mailbox Repair	4
Cemetery	40
Park	0
Total Road Hours	621

CEMETERY

Heather made a motion to approve the following fees to start on February 1st. Jason 2nd. All in favor.

Rates for Leroy Cemeteries

	<u>Resident</u>	<u>Non-Resident</u>
Sale of Grave Site	\$ 400.00	\$750.00
Sale of Grave Site in Baby Section	\$ 25.00	Not Available
Sale of Columbarium Niche (up to 2 cremains) Maximum size of urn: 11" high x 5 ½ length by 5 ¼" wide	\$ 600.00	\$1,000.00
<u>Open/Close:</u>		
Grave Opening – Adult - Weekdays only before 1:00 p.m.	\$ 700.00	\$ 900.00
Grave Opening – Adult – Only before 1:00pm on Saturdays*	\$ 800.00	\$1,000.00
<u>* Prior approval of road supervisor for Saturdays</u>		
No Holidays OR Sundays		
Grave Opening - Baby less than 1 year old Grave in Baby Section	No Charge	Not Available
Grave Opening - Baby less than 1 year old Grave in Main Section	No Charge	\$ 200.00
Grave Opening – Child (vault 48" or less) Grave in Baby Section	\$ 200.00	Not Available
Grave Opening – Child (vault 48" or less) Grave in Main Section	\$ 200.00	\$ 200.00
Grave Opening – Cremation – Weekdays only before 1:00 p.m.	\$ 250.00	\$ 350.00
Grave Opening – Cremation – Only before 1:00 p.m. on Saturdays*	\$ 350.00	\$ 450.00
<u>* Prior approval of road supervisor for Saturdays</u>		
No Holidays OR Sundays		
Columbarium Niche Opening – Weekdays only before 1:00 p.m.	\$150.00	\$200.00
Saturdays only before 1:00 p.m.*	\$200.00	\$250.00
<u>* Prior approval of road supervisor for Saturdays</u>		
No Holidays OR Sundays		
Disinterment – Performed by Leroy Township only	Contract Fee	Contract Fee
Monument or Marker - Install Foundation (Installed by Leroy Twp only)	\$175.00/Sq.Ft.	\$175.00/Sq. Ft.
Monument or Marker – Move or Replace	Contract Fee	Contract Fee

- Notification of Monday interment must be given by noon, the previous Friday.
- **No Sundays or Holidays.**
- **No interments will be accepted for Saturdays without prior approval.**
- No fees for open and close for military veterans killed in action (but must purchase grave).
- Permanent type vault/box required for all burials.
- Plantings in Leroy cemeteries under approval of Sexton only.
- Placement of markers and monuments are under the direct supervision of the Sexton.
Any marker or monument placed without notification shall be removed and the owner notified.

PARKS

The Trustees have reached out to the Lake County Land Bank to see if they can help with removing the bathrooms at the ballfields.

Rec Board will be getting together to set the Easter Egg Hunt date and continue to work on scheduling concerts for this summer.

ZONING

Noell gave the zoning report.

YTD	Permit Applications received	new	Street	Details
11	New Dwelling			
16	Accessory Building	1	6565 Vrooman Road	Outside set Back-up generator
		1	12724 Huntoon Road	Outdoor Kitchen
3	Deck/Porch			
5	Fence			
1	Additions to main dwelling			
6	Pool			
4	Agricultural			
5	Home Occupation Type 1			
4	Home Occupation Type 2			
	Solar PANELS			
2	Demolition			
3	Cell Tower			
Date	Compliant	Status	Street	Details
	Storage Container	1st letter	6770 Brakeman	Notice of Violation sent- Owner stopped and discussed violation. Will be requesting an extension. Will be constructing an accessory structure.
	JV's	FN	8006 Lester	Due 12/19/2022. Spoke with the owner. He has been working mandatory overtime. He requested additional time to get plates transferred into his name for the one vehicle and the other is leaving. Others in compliance.
	dirt hauling/structures	Inspection request	5892 Taylor Road	Letter sent requesting entry to property. Owner called inspection set 12/29/2022 Met at property to see what was being done structures/trailers added will research as to what can be done if they need removed and give options to owner.
Hearing updates:				
1/24/2023	BZA Hearing		14030 Radcliffe Road	Lifeshouse Church is requesting a variance to the sign ordinance for illumination and square footage.
Other Notes:				
	Office hours on Thursday			

OLD BUSINESS

None.

NEW BUSINESS

There was a discussion about all the vehicles at a residence on Lester Rd. Also about all of the mud on Taylor Rd. from the trucks going back and forth hauling dirt to the old Hiller residence. Also the new sign at Lifehouse Church.

Penn Line Tree Service has asked to park their trucks (8-9 bucket trucks) at the school while they do work in the area for First Energy. The Trustees said that this would be fine with them and the Fiscal Officer will inform them via email.

There was a discussion on how much money the wastewater plant at the school will now cost us since it is in our name and while we can't reduce the number of required inspections, although we can abandon the permit itself.

Heather made a motion to write a letter to the EPA to get rid of the Septic/Wastewater Treatment plant at Leroy School. Jason 2nd. All in favor.

AUDIENCE

A resident wanted to bring attention about pushing snow across the road, which he thought was illegal.

Next meeting is on 1/23/23 at 6pm at Town Hall.

Heather made a motion to adjourn the meeting. Rich 2nd. All in favor.

Alexandra Brown, Fiscal Officer

Heather Shelton, Chairman Trustee