

LEROY TOWNSHIP TRUSTEE MEETING MINUTES

The Leroy Township Trustees met in regular session on Monday, July 19, 2021 at 7 p.m., at the Leroy Township Hheatall. Chairman Chuck Klco opened the meeting with the Pledge of Allegiance.

Present were: Chairman Chuck Klco, Rich VanPelt, Heather Shelton and Julie Himmelman, Fiscal Officer. Zoning Inspector Noell Sivertsen, Assistant Fire Chief Mike Toman, and Attorney Ron Graham.

Audience: BZA member, Susan Hanna and Zoning Commission chair, Dan Himmelman. Leslie and Jeff Bassett, Jason Rodgers, Jamie Coulter and Gary Bradler.

Minutes: The reading of the minutes of the June 7, 2021 Trustee meeting were waived. Heather made a motion to approve as written. Rich seconded and all were in favor. The minutes will be posted on the website this week.

Correspondence: The Lake County Emergency Management Agency requested a representative from Leroy Township to update the 2017 Multi-Jurisdictional All Hazard Mitigation Plan. Chuck felt the first meeting date was move to August from the date assigned in the letter of July 21, at 1 pm. He will look into the correct date and time. Heather stated that she could attend if it were still on Wednesdays. Chuck will coordinate with her.

The Oho Township Association sent information regarding the American Rescue Plan. The secretary stated that while the it is called an infra-structure bill, roads are not an allowed use. Possible uses were discussed.

Department Reports

Zoning: The Zoning Inspector gave her report:

Permits Issued: 6

2 New Dwelling at 14072 Radcliffe Road and 5901 Trask Road

2 Deck/Porch at 7972 Proctor Road (deck) and 12840 Huntoon Road (pool deck with gate)

1 Solar Panels on the roof of 14455 Painesville Warren Rd

1 Agriculture storage building at 13096 Radcliffe Road

Complaints/violations: 2

1 Pool in the right-of-way at 13500 Girdled Road

1 Storage Containers at 12819 Painesville Warren Road

There were two hearings for Mahr Farm on June 18 and June 23. The first was the status and the second his sentencing. He was found guilty and fined \$200. He was advised that the township would be filing new charges as the property has not been cleaned to the satisfaction of the township. Ron stated they intended to file with the Painesville Municipal Court and ask the sitting judge to hear the case.

The variance request heard on June 25 was found to not be needed when correct site plans were reviewed.

Lake County Planning held a preliminary meeting regarding subdivision and road proposal by JJJ Properties off of Vrooman Road. The lot would be special interchange on the north side and industrial on the south side. The county had concerns over the length of the road being too long and the septic questions. The road issue is for the county to decide and the septic will be addressed by the EPA. Heather asked the status of the asphalt plant. Noell will investigate.

Dan reported the Zoning Commission will be going over language for updates to the zoning regulations at their August 10, 2021. Heather asked that the Commission review the Commercial, Industrial, and Special Interchange sections of the zoning regulations.

The BZA was given approval to meet on July 27, 2021 to approve the minutes from the May and June hearings.

Fire: The assistant fire chief gave report.

There were 83 calls since the last meeting. The total year to date is 291.

Breakdown of calls:

FIRE	3	HAZARDOUS COND.	4	SERVICE CALL	7
EMS	25	SPECIAL INCIDENT	3	GOOD INTENT	1
FALSE ALARM			0		

Concerns of the condition of the concrete pad were discussed. The Fire Department will be getting quotes for both repair and replacement.

Water is coming into the workout room. The roof and trusses for the community center and fire station were discussed. Estimates will be acquired as the roof is getting close to 20 years old. The fiscal officer asked about metal roof options.

Hard surface flooring for the fire station was discussed as it would be more easily cleaned and sanitized as suggested for COVID mitigation.

The bathroom renovations are a few weeks out for completion.

October 17, 2021 will be the date of their pancake breakfast.

The fire truck is 20 years old and will be replaced next year. A planning committee will meet when the chief returns to start planning for the new truck. Mike Toman feels that they will be able to sell the old truck at that time.

Roads: Chuck reported for the road department. The 5-foot concrete culvert crossover pipes for Taylor Road were delivered. They will replace an estimate 30-year-old steel pipe. The county engineers will pay for the cost of materials but we will have to cover delivery, labor and rental equipment. We received OPWC money for the Callow Road hill. They hope to start on it as soon as they finish the Taylor Road culvert dependent on weather. They have been doing the road mowing in between projects.

Parks & Recreation: Heather reported that the Bicentennial +1 was a huge success. The committee will have a potluck meeting to review the finances, and record what and didn't work for future events.

There will be a Halloween party will be the weekend of October 23. They are looking to change the format a bit with stations on the pathways around Hidden Lake instead of Trick-or-Trunking in the parking lot as it is a bit undersized for the event.

Due the Fire Department Pancake Breakfast being moved to October; the township will be switching to Spaghetti with Santa instead of Breakfast with Santa as a fundraiser for new playground equipment at the baseball fields on the first weekend in December.

The fall garage sale will be September 17, 2021.

Cemetery. The sexton sent a report. We have only sold one niche so far. There was one burial. There were 11 graves sold since the price increase in April of 2020. Rich stated he would not pursue brick work this year, as the road department will have no time to work on it this year.

Rich has made multiple attempts to get in contact with the mapmaker and may need to go elsewhere. Chuck suggested that we get quotes for logging the back of Williams Cemetery and the cleared land could be used for additional lots. There is also room to expand at Northeast. Sharon has been contacting a few people to remove the dead trees at Brakeman Cemetery. The state would not take the down the one near the road as it was just out of the right-of-way.

Old Business: Chuck is meeting with an asbestos removal company for pricing on removing the asbestos from Leroy Elementary as well as excavator and demolition people for estimates for taking down the entire school. The county commissioners are willing to help us and we are investigating

costs to see if it is feasible to acquire the property. The trustees will meet with the school as well to see what they would want from the building.

The preliminary drawings were received for new bathrooms for the town hall and road department. There are also plans for a new ramp as well. Chuck will get the drawings to a few contractors for pricing.

New Business:

Resolution 20-19 Approval of the 2022 Tentative Tax Budget. The Fiscal Officer presented the tentative Tax Budget for 2022. This is the first estimate of the tax budget which is due this week. The only increased expense was for the fire department to allow for the new truck purchase. Heather inquired about the decrease in the Notes Retirement. The Fiscal officer replied that it was due to the payoff of a vehicle in 2021. Chuck made a motion to approve the 2022 Tentative Tax Budget and send to the Lake County Auditor. Heather Seconded. Poll of the Board: Heather, aye. Rich, aye. Chuck, aye.

Resolution 20-17 Additional Federal Holiday adoption. Chuck made a motion to add Juneteenth (June 19th) to the Township's list of legal holidays, for a total of 11 legal holidays, effective with the year 2022. Rich VanPelt seconded the motion. Poll of the vote: Klco, aye. VanPelt, aye. Shelton, aye.

The fiscal officer gave a copy of the Employee Handbook and Resolution 20-20 regarding the purchase of cell phones to the trustees for review. This was for informational purposes of evaluating the following: Assistant Road Supervisor, Joe Ardmore was supplied a phone for use and he will be added to the township's plan. Cemetery Sexton and Assistant to the Fiscal Officer, Sharon Rodgers requested the \$25 monthly reimbursement for her phone use, as work-related calls have increased. She is asking it be retroactive to January 1, 2021. Heather made a motion to reimburse Sharon Rodgers for her personal phone service at the set rate of \$25 per month retroactive to January 1, 2021. Chuck seconded and all were in favor.

The fire department is looking for Frontline through Verizon to save money. When we get information

Chuck made a motion to add the new part-time seasonal employee for the road department, at the rate of \$12. Rich seconded and all were in favor.

Chuck announced that the county engineers received emergency funding for the Callow Road Bridge. They will start in early 2022 and will complete sometime that summer.

Discussion was made about recent accidents on Carter and Vrooman. Chuck has asked the county for stop signs with flashing lights, on both sides of Vrooman at Carter. He has not heard back from them.

The Fiscal Officer asked to increase the General Fund Appropriation by \$8,853.00, the increased amount brought in by the Bicentennial to pay the bills that came in for the events. Between the first meeting and today, the committee had raised approximately \$18,000. The Fiscal Officer will have the final numbers to present at the Bicentennial meeting. Heather made a motion to accept the Fiscal Officer's request to increase the General Fund Appropriation. Rich seconded. Poll of the Vote: Chuck, aye. Heather, aye. Rich, aye.

Chuck made a motion to pay all bills. Heather seconded and all were in favor.

Audience: Mr. Bradler stated the road department had spoke with the road supervisor on his walk about the project. Chuck spoke of the wetlands that the Lake Metroparks are working on.

The chairman made a motion to enter executive session to discuss personnel and real estate. Rich seconded and all were in favor.

Next meeting is August 2, 2021.

Rich made the motion to leave executive session. Chuck seconded and all were in favor.

There being no further business, the meeting was adjourned.

Respectfully Submitted,

Julie Himmelman