

LEROY TOWNSHIP TRUSTEE MEETING MINUTES

The Leroy Township Trustees met in regular session on Monday, January 11, 2021 at 7 p.m., via Zoom.

Present were: Chairman Chuck Klco, Rich VanPelt, Heather Shelton and Julie Himmelman, Fiscal Officer.

Guests: Assistant Zoning Inspector candidate Douglas Facemyer, Attorney, Ron Graham, Zoning Inspector, Noell Sivertsen, and Fire Chief, Mike Shoff.

Audience: Wanda and Gerald Chop

The reading of the minutes for the 1/4/21 meeting was tabled.

Departments:

Zoning: Noell reported the next Mahr Farm hearing is scheduled for February 5, 2021. She will do an inspection before the 5th. The Rasch arraignment is tentatively scheduled for next Wednesday. As long as summons are served in time. 6 new single-family houses were given out this year. Cedar Hills was discussed. They are not operating yet, but hope to start soon. Ron suggested the review from the BZA be done after they have been up and running for a few months. Mike Shoff reported that the Fire Department has the codes to the Gate and that Cedar Hills has passed their safety inspection. The Fiscal Officer reported the BZA was meeting tomorrow and they were looking to have an update to decide when would be a good time to do the review.

Heather stated there was a candidate for the assistant zoning inspector position on the call with us tonight.

Fire: Chief reported that there were 13 calls for the new year so far. 5 EMS, 3 Service calls, 5 Good Intent. Approximately 65% of the staff have chosen to be vaccinated against COVID-19. The 3rd full-time employee and wage increases were discussed. Rich made a motion to authorize the hiring of a 3rd Firefighter/EMS at the rates set in the past. Heather seconded. Poll of the vote: Heather, aye. Rich, aye. Chuck, aye.

The fire chief's secretary's raise was discussed. AS she had not had a raise last year, the Fiscal Officer recommended 50-60 cent per hour increase which would be in line with 2% for each of the two years. Resolution 21-05: Rich made a motion to raise her salary from \$14 to \$14.60 beginning with the first full payroll in January. Chuck Seconded. Poll of the vote: Heather, aye. Rich, aye. Chuck, aye.

Roads: Chuck reported that the road department was doing some cold patch and doing maintenance on the equipment as well as plowing as needed. Road Supervisor, Rich has been working on the OPWC reporting. Chuck and Rich were discussing the road sign project with the State moneys available for new road signs.

Cemetery: Rich got in touch with surveyor who has our CAD drawings of the cemeteries. He will meet with them about getting updated copies. Columbarium mapping and recording was discussed. There is a possibility of an expansion of NorthEast Cemetery.

Parks & Recreation: Heather spoke with Rec Board Coordinator, Brandi regarding the Bicentennial + 1. Some activities will be omitted due to COVID restrictions, but the fireworks and music concert were still going to happen. The committee would like to meet at the Community Center monthly on the second Wednesday starting in February with proper precautions. The trustees felt that would be allowable.

The Easter Egg Hunt held at Hidden Lake was discussed. Ideas included a back-up drive through basket distribution if the weather did not permit outside activities. Brandi will get approval from the Health Department.

OLD BUSINESS:

Chuck will meet with an architect regarding improvements to the Town Hall on January 27 at 9:30.

There was no update regarding Leroy Elementary. Chuck is looking at help from other agencies.

Resolution (21-04) for the 2.0 mil Road Levy was read by the Fiscal Officer. This was the resolution to get the Levy on the ballot. Chuck made a motion to accept the Resolution and Rich seconded. There was no further discussion. Poll of the vote: Heather, aye. Rich, aye. Chuck, aye.

New Business: Discussion was made regarding need for a new building to house the road department equipment. Grants are being looked at, while we are looking at the sign replacement grant from the state.

Noell discussed her office hours at the town hall, starting on Thursday, January 21, 2021. On the first and third Monday, 10am-12 noon. On the second and fourth Monday, 4-6 pm. On the first and third Thursday, 4-6 pm. On the second and fourth Thursday 10am - 12 noon. No office hours on national holidays.

Heather Shelton asked that a policy of answering emails and phone calls within 48 hours be instated. Even if a complete answer cannot be given, some confirmation that the issue is being reviewed with updates as needed. Noell agreed.

Audience: The Chops were happy to be able to join the trustee meeting and listen to what is going on.

Chuck made a motion to pay all bills. Heather seconded and all were in favor.

Chuck made a motion to go into executive session to interview Douglas Facemyer for the position of Assistant Zoning Inspector. Heather seconded and all were in favor. Chuck invited Douglas and the fiscal officer to join the trustees in executive session.

Resolution 21-06 regarding staff hiring and a pay increase.

Resolution 21-06 -part 1: Heather made a motion to increase Al Hunt's pay by \$5 per cleaning for each facility, as he has not had an increase since he started. Chuck seconded. Poll of the vote: Heather, aye. Rich, aye. Chuck, aye.

Resolution 21-06 -part 2: Heather made a motion to hire Douglas Facemyer as Assistant Zoning Inspector with a probationary period of 90 days, at the rate of \$10 per hour not to exceed 20 hours a month. Rich seconded. Poll of the vote: Heather, aye. Rich, aye. Chuck, aye.

There being no further business, the meeting was adjourned.

Respectfully Submitted,

Julie Himmelman

Fiscal Officer