

LEROY TOWNSHIP TRUSTEE MINUTES

The Leroy Township Trustees met in regular session on Monday, March 16, 2020 at 7:00 p.m. at the Leroy Township Hall.

Present were: Chuck Klco, Heather Shelton, Rich VanPelt, Julie Himmelman, and attorney, Ron Graham

Audience: Dan Himmelman, Joe Radmore and Melissa Davidson.

[Secretaries Note: Due to the following notification, attendance was limited

On Thursday, March 12, Ohio Attorney General Yost referred to the Ohio Revised Code with regard to Ohio's Open Meetings Law under the state of emergency declared by Governor DeWine. AG Yost stated that while the requirement for public officials to meet in-person still stands, under the Governor's official state of emergency, it is no longer required for the public to be allowed attendance in-person.]

No minutes were available to be read.

Correspondence: was tabled to be addressed as subject came up.

Department Reports:

ZONING: The new Zoning Inspector was told she did not have to attend tonight's meeting. A permit for a home occupation and a permit for a residential accessory building were reviewed. The trustees will process both tonight. Dan Himmelman will show Noell how to enter permits into the IworQ system. Noell will contact the new home builder that Chuck spoke with and get their application started.

The Zoning Commission revised their proposed changes to the Zoning Regulation previously reviewed by the Trustees and per their correspondence dated March 11, 2020, were update to the following:

Amendment #1 – Section 2 – Definitions (*same*): add the following definition:

PRIVATE DRIVEWAY: The portion of the fee simple lot that meets the minimum width required in section 20, but not the minimum width required in the R District district(s). This land is intended to provide access to the building envelope of the property, but it is not dedicated or intended for use by the general public. (Revised 00/00/00)

Amendment #2 –Section 7 – General Requirements (*same*): Add regulations regarding temporary Accessory Use of Shipping Containers and/or Construction storage containers.

Amendment #3 –5: regarding-permanent Shipping Container were deleted from recommended changes.

Amendment #6 – Section 16 – Rural Residential R-2: Add Section 16.05 (G) allowing accessory buildings 160 square feet or less to be built without requiring a permit as long as an affidavit is signed and filed with the township’s zoning department stating that they have read and will follow all zoning regulations regarding accessory buildings and will adhere to them.

Amendment #7 – Section 20 – Private Driveways: (1) change all references to R-1 to R District. (2) add defining words (Flag Lot) to the section title, (3) revise and move definition to section 2.02 as noted in Amendment #1 and (4) Change numeric dimensional limitations to “size required by the zoning district” to allow for future changes of zoning district changes.

As Rich did not receive the proposed changes in time to read it over, the topic was tabled until the next meeting on March 23, 2020.

FIRE: Read by Heather Shelton

Number of calls since the last meeting: 65 Total year to date: 115

NEW BUSINESS:

We (the Fire Dept.) are preparing for our first case of Covid-19 here which will happen eventually. We are following the state, county and CDC guidelines to avoid exposure. We have available some PPE and are awaiting more that is on order. Best sources of information for anyone interested is the Lake County General Health District site. Which is www.LCGHD.org. From there you can find links to the state and CDC also.

OLD BUSINESS:

We ended up ordering the new Explorer from Classic Ford in Mentor. They beat the state bid price. Delivery will be in about 8 weeks.

The Fiscal Officer noted that the Fire Station is in quarantine. If anyone has to come to the building, they must ring the doorbell and wait.

ROADS: The department is getting the equipment ready for ditching. Chuck received the bridge inspection from the county. The Callow Road Bridge is in serious condition. It is reported that it is being put in for OPWC money this year. The other four are in good shape. The township’s centerline mileage is at 20.889 miles. Chuck made a motion to accept both the Bridge Inspection report and the Centerline Mileage report. Heather seconded and all were in favor.

CEMETERIES: Rich VanPelt is waiting for the budget before moving forward with the columbarium. Chuck reported on the burial of Kathaleen Young. Additional cemetery lots were discussed.

PARKS: Due to Covid-19 concerns the Easter Egg Hunt has been cancelled. Chuck stated the April Bicentennial meeting should be cancelled, the AA group was told it could not meet in the community room. Heather stated the community room should be closed to all groups and notice should be left on the door, the website and Facebook. Heather also asked that a notice be put on the website that any seniors and those unable to get out due to contact the fire station, Heather or Chuck and assistance with groceries and medication pick-ups will be arranged. The Bicentennial celebration will be pushed off until August 30, if not cancelled until next year.

NEW BUSINESS:

Softball: Billy had reported to the Fiscal Officer that he had approximately 60 kids signed up and some parents are asking for refunds. Billy reported that all softball groups in the area have had no calls since the Covid-19 started. Practice was to start in April and games in June, but that that was not going to happen. He feels our choices are cancel the year and work on the fields, pick-up game scheduled, or drop the cost with a shortened season and no trophies or t-shirts.

Chuck made a motion to cancel the softball season for this year. Heather seconded and all were in favor.

Road Dept. Personnel: Anthony Lilly walked off the job on Friday at 1:32 pm. He texted the Road Superintendent that his keys are on the table. Chuck stated that he took that to mean he resigned. Chuck made a motion to accept his resignation. Rich seconded and all were in favor.

Chuck made a motion to pay the year-round part-time workers a weekend differential of 1 ½ time retroactive to the payroll beginning 2/8/20. Rich seconded and all were in favor.

Chuck made a motion to appoint Joseph C. Radmore a full-time road department employee at the rate of \$20 an hour with full benefits. Rich seconded and all were in favor.

Chuck made a motion to give Joe the title of Assistant Road Supervisor.

Rich made a motion to appoint Noell Sivertsen to the position of Zoning Inspector at the rate of \$700 a month with a 6 month probationary period as of March 15, 2020, with half-pay for March. Heather seconded and all were in favor.

Road Improvement Grant: Leroy Township was awarded \$26, 549.53. Chuck Klco made a motion to accept the \$26,549.53, from the 2020 Lake County Road Improvement and Economic Development Grant for Proctor Road Repairs, consisting of Asphalt repairs. Total estimated cost for materials is \$25,600.00. Approximate cost for wages and equipment is \$19,881.00.

And, Therefore, Leroy Township has applied for Issue II funding for replacement of crossover culvert pipes on Proctor Rd., at an estimated cost of \$6,269.33, OPWC funds, with Township matching funds of \$6,269.33.

In addition, after the asphalt repairs, a chip and seal will be done over the asphalt to help maintain the integrity of Proctor Rd. The chip and seal will be done by a separate contractor through the Lake County Engineer's Chip and Seal program which will include a finish fog coat, at an approximate cost of \$44,000.00.

Estimated completion date for the asphalt repairs is July, of 2020, with total project completion by September, 2020.

Rich seconded. Poll the vote: Chuck, aye. Heather, aye. Rich, aye.

Road Material Bids: At 7:30 the road material bids were opened. The bids from HeiWay LLC, Arms Trucking, Shelly Co, Osborne, Cuyahoga Asphalt and Tom Robison Trucking were read. Chuck made a motion to accept all the bids and purchase from each at the best price as available as needed. Rich seconded and all were in favor

It was noted that the primary elections have been postponed until June 2, 2020 due to Covid-19. Though a later email stated that a Franklin County judge denied the postponement.

OLD BUSINESS: None

Chuck made a motion to pay all bills. Heather seconded and all were in favor.

The Fiscal Officer asked to transfer the interest from January and February. Heather made a motion to accept the Fiscal Officer's recommendation. Rich seconded and all were in favor.

The next meeting will be March 23th.

Chuck made a motion to adjourn the meeting. Heather seconded all were in favor.