

**LEROY TOWNSHIP
REVOCABLE PERMIT FOR USE OF
SENIOR/COMMUNITY CENTER**

KNOW ALL PERSONS BY THESE PRESENTS that the Township of LeRoy, Ohio, hereby grants _____ a revocable, non-exclusive permit to use and enjoy the property, facilities and structure owned and maintained by the Township and known as The LeRoy Township Senior/Community Center, located at 13028 LeRoy Center Road.

This permit is subject to revocation at any time by the Township. This permit is also subject to the following rules and regulations, and to any additional rules and regulations, which the Township may issue:

1. The Center is used by various organizations, as authorized by the Township. Your Organization must cooperate with these organizations, coordinating your schedules and theirs, so as to accommodate their interests as well. Sign-up for room usage is on the calendar located by the counter in the community room. It is used on first come, first serve basis. It is possible for more than one group to use the room(s) depending on the size of the groups, or the function being held. If you need the center at the same time another groups has already signed up, you may call them to see if they can accommodate you.
2. The Center may be used between the hours of 9 a.m. and 10 p.m., Sunday through Saturday.
3. The Center shall not be used on an overnight basis.
4. Someone from your organization must be at the Center during any time frame that you have a scheduled event.
5. Guests are asked to comply with all parking regulations and instructions. There is absolutely no parking in front of the fire station.
6. Proper attire must be worn at all times.
7. Alcoholic beverages are not permitted in the Center.
8. No smoking is permitted in the Center.
9. No concealed weapons are permitted in the Center.
10. Use of the Center by unsupervised children is prohibited. Youths under 13 years of age must be accompanied by an adult.
11. All accidents or injuries must be reported to one of the Township personnel immediately. Contacts: Linda Burhenne, 254-4315; Rich VanPelt, 254-4387; Chuck Klco, 254-4003; Clerk, Sharon Rodgers, 254-4601.
12. All Township events scheduled for the Center have priority. As a result, please consult the Township calendar for availability for your events.

13. Rowdiness, boisterous behavior, profane language, or abuse of the Township equipment will not be tolerated. Future use will be at the discretion of the Township authorities.
14. The Township is not responsible for lost or stolen articles. *It is strongly recommended that you do not bring valuables into the Center.*
15. The designated representative of the community group that will be meeting at the community center *will be given one key. She/he will be solely responsible for the key.* It cannot be duplicated. If lost, there is a \$5 fee to have it replaced by a township official. Once your group is no longer meeting at the center, you must return the key to the secretary at the fire station.
16. This form and a key are available at the LeRoy Fire Station from the Secretary.
17. Set up and take down is the responsibility of each group. The floor is to be swept, all garbage disposed of and put in the dumpster at the back of the fire station. In other words, the room(s) are to be left as found. The building is to be checked so that all doors are locked when leaving.

By signing this agreement, I, _____, fully understand and agree to abide by this permit. Signed this ____ day of _____, 20____.

Requested date and time of use:

Day _____

Time in _____ Time out _____

Weekly ____ Monthly ____

Other _____

Group

Activity _____

Group Name _____

Group's designee

to whom key is given _____

Address _____

Phone _____

Signature _____

Witness _____